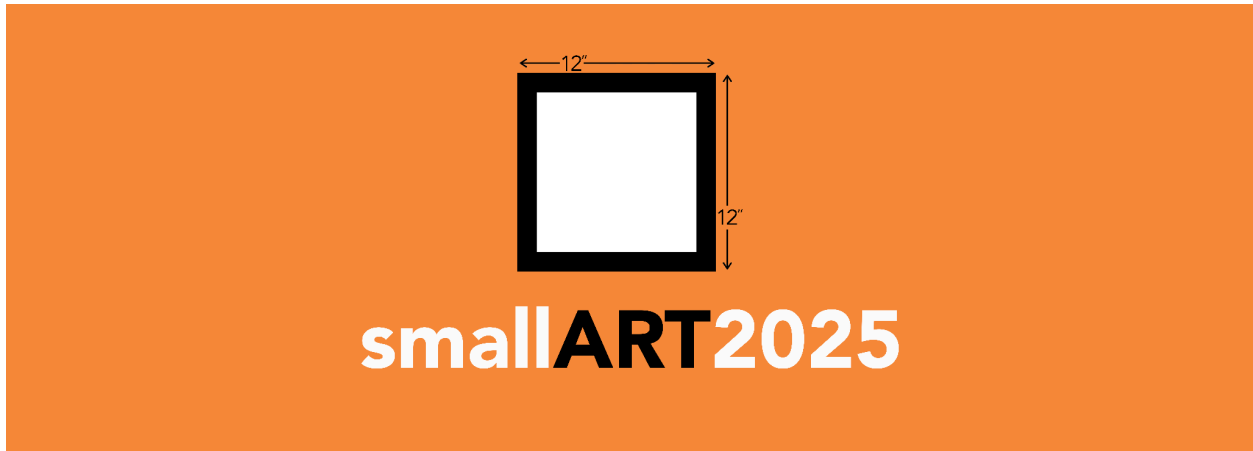


***\*PLEASE READ THESE ENTRY INSTRUCTIONS  
ENTIRELY AND CAREFULLY.***



### **About smallART 2025:**

**smallART 2025** is a unique exhibition showcasing the creativity of local artists from the Arts Illiana's six-county region and the Illinois counties of Clark and Edgar. This intimate collection celebrates the beauty and impact of small-scale art, with each piece measuring no larger than 12" X 12" framed and 12" X 12" X 12" for sculpture. Running from October 24th, 2025, to January 16th, 2026, the exhibition not only highlights the creative spirit of our community but also emphasizes the importance of supporting artists by providing opportunities to sell their works. Come explore how size DOES matter in this special showcase of local talent.

### **Opening Reception: October 24th, 2025, 6:30 PM - 8:30 PM**

Viewing days: October 24th, 2025 - January 16th, 2026.  
Arts Illiana Gallery, 23 N. 6th Street, Terre Haute, IN 47807

**Open ONLY to artists in Arts Illiana's six-county region and the Illinois counties of Clark and Edgar.**

**ART; 2D, 3D, video, or jewelry in any medium (jewelry must be mounted and framed for wall display). There will be cash awards for specific categories.**

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## ENTRY INSTRUCTIONS:

**(PLEASE READ THESE ENTRY INSTRUCTIONS CAREFULLY)**

(We recommend printing a copy of this prospectus for your records. Any questions about this prospectus or the entry process should be directed to the Gallery Director at [gallery@artsilliana.com](mailto:gallery@artsilliana.com))

There is NO entry fee for this exhibition. Artists may submit ONLY up to 5 entries.

**The deadline for entries is Friday October 3rd, 2025 at 11:59 PM EST. Arts Illiana staff will not be available for assistance after 5:00 PM October 3rd.**

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## ARTIST TIMELINE:

- **Artwork entries (CaFÉ): OPEN NOW, 2025 - October 3, 2025**
- **Juror voting: October 4th - 6th, 2025**
- **Artists notified: October 6th or 7th, 2025**
- **Accepted art delivery: October 7th - 11th & October 14th - 18th**
- **Opening reception: October 24th, 2025 | 6:30 - 8:30 PM**
- **Viewing days: October 24th, 2025 - January 16th, 2026**

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## SUBMISSION DETAILS/REQUIREMENTS:

Entries must be original works in any art medium and completed in the past 5 years and not previously exhibited at Arts Illiana Gallery. **ALL ARTWORK MUST BE FOR SALE** and the gallery will take a 30% commission on sales. Checks will be mailed to artist for any sales within 2-3 weeks after the closing of the exhibition.

**2D:** Images must be formatted as JPEGs and not exceed 3MB. (Minimum 200KB but it is highly recommended that your images be as close to 3MB to retain clear resolution).

Images must be rotated for correct orientation. Images of 2D work should NOT include the frame or the wall behind it. Please show works that are display ready (framed, mounted...)

**3D:** Images of 3D work should have a neutral background to be as clear as possible for the Guest Curator to view.

**Video/Other:** Video entries (.mov or mp4) must be a link to Vimeo or YouTube (i.e. post your video on YouTube or Vimeo with 'Private' or 'Unlisted' settings, copy the link and use that as your entry).

IF YOU NEED ASSISTANCE with how to submit work or assistance with the entry process, please email [cafe@westaf.org](mailto:cafe@westaf.org) and someone from their staff will be happy to assist.

**All gallery staff assistance with submission, photos, technical assistance, etc. will end on Friday, October 3rd, 5:00 PM. EST but you will be allowed to still submit work up until 11:59 PM that evening.**

Maximum dimensions of 2-D works may not exceed 12" X 12" in any direction, including the frame and weight cannot exceed 50 lbs. Maximum dimensions of 3-D works may not exceed 12" X 12" X 12" (In other words, it must fit through the door, but our ceilings are 10', so email the Gallery Director at [gallery@artsillianagallery.com](mailto:gallery@artsillianagallery.com) in advance if you are concerned about the fit!). 3-D work may not exceed 200 lbs. or consist of more than 25 parts. The entry form asks for 'Description'. This is where you DESCRIBE the PROCESS/TECHNIQUE as specifically as possible so the Guest Curator will understand what she/he is looking at. (NOTE: 'Photography', 'Collage', 'Lithograph' and other TECHNIQUES are NOT MATERIALS, they are the process that should be noted in the description ALONG WITH the materials). The description is only to describe the art making process. It is NOT an artist's statement or philosophy.

Examples of DESCRIPTIONS with MATERIALS are: 'Inkjet print of digital photograph on archival paper', 'Solid ink print of iPad drawing on paper', 'Dye sublimation print of digital photograph on aluminum', 'Lithograph printed with Litho ink on archival paper', 'Acrylic on canvas', 'Giclee print of oil painting on canvas', 'Glazed ceramic', 'Stoneware and glaze', 'Found images and ink on artboard', 'Mixed media', 'Digital collage of found images inkjet printed on paper', etc. Acrylic, polystyrene, or Plexiglas is REQUIRED in place of glass in framed work. Artwork framed behind glass WILL NOT BE ACCEPTED. If you have questions about framing with plastic, please email the Gallery Director at [gallery@artsillianagallery.com](mailto:gallery@artsillianagallery.com).

Unframed paintings on stretched canvas and prints on aluminum, Plexiglas (acrylic), polymetal, or other solid backing materials are acceptable, provided they have a HANGING WIRE on the back. Jewelry MUST be mounted on a matboard or other rigid board and FRAMED with hanging wire on the back. We do not exhibit or sell unframed prints or unmounted jewelry. It is suggested that artwork that is made of glass or other very fragile material should be framed behind Plexiglas or other plastic to protect the artwork as well as the public. Remember that our gallery is a public space and people DO touch art even though we have signage discouraging touching. So, please, consider the importance of protecting your art from potential damage. If you have questions about entering fragile art, please email the Gallery Director at [gallery@artsillianagallery.com](mailto:gallery@artsillianagallery.com).

**ALL ARTWORK MUST BE LABELED** on the back, or bottom of sculpture and tag on jewelry with: TITLE OF PIECE, YEAR CREATED, MATERIALS, and ARTIST. Artwork without labels WILL NOT BE ACCEPTED.

**Pieces must be installation ready with a HANGING WIRE ON THE BACK; NO SAWTOOTH HOOKS. 2D ARTWORK WITHOUT A HANGING WIRE WILL NOT BE ACCEPTED.**

If specific installation materials (other than a wire) are needed, email the Gallery Director at [gallery@artsillianagallery.com](mailto:gallery@artsillianagallery.com) before entering to secure approval. Specific installation materials should be included, along with clear instructions for installation, with the shipped or delivered work.

The Guest Curator will choose accepted pieces and artists will be notified by email of acceptance. If you DO receive notification, PLEASE RESPOND WITH AN EMAIL to let us know that you have received notification and WHEN WE CAN EXPECT DELIVERY of your art.

The gallery reserves the right to reject any artwork due to inadequate preparation for installation, or for potential security or public safety issues. Any accepted and delivered works which differ in quality or are not representative of the digital file may be disqualified at the discretion of the Gallery Director.

Those whose works have been accepted are then responsible for transporting works to the gallery. Accepted work must be delivered or shipped to Arts Illiana Gallery, 23 N. 6th Street, Terre Haute, IN 47807 between **October 7th - 11th & October 14th - 18th** Tuesday - Saturday 10am-4pm. Artwork delivered late or outside of the dates listed may be not accepted, based on the discretion of the Gallery Director. If another time or day is needed for delivery, an appointment is required via email at [gallery@artsillianagallery.com](mailto:gallery@artsillianagallery.com).

It is the responsibility of the artist to transport and insure (if desired) works in transit to and from the gallery. Shipped work must be packed in reusable containers to be returned by post, clear shipping instructions must be included, as well as shipping labels, FedEx or UPS prepaid labels, or prepaid USPS postage.

Artists must sign the Loan Agreement upon delivery of their work to the gallery. Artists who ship their work must print a copy of the Loan Agreement (LAST PAGE OF THIS DOCUMENT), sign it and email it back or send it along with their shipped work. Works not sold and retrieved by the artist or artist's proxy should be collected after the closing of the show, after January 16th, 2026, Tuesday - Saturday 10am-4pm or by appointment via email at [gallery@artsillianagallery.com](mailto:gallery@artsillianagallery.com). Work not collected within 30 days of the close of the exhibition will become the property of Arts Illiana. Further communication on pick up dates and times will be provided closer to the last day of the exhibition.

**LOAN AGREEMENT ON FOLLOWING PAGE.**

## The Gallery @ Arts Illiana Exhibition and Loan Agreement

Exhibition Title: **smallART2025 Exhibition**

Exhibition Dates: **OCTOBER 24TH, 2025 - JANUARY 16TH, 2026**

Artist's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_



**\*Arts Illiana Gallery confirms receiving, on (Date) \_\_\_\_\_, the following artwork for exhibition and sale, with Arts Illiana Gallery taking a 30% commission on sales:**

Title: \_\_\_\_\_ Year: \_\_\_\_\_ Medium: \_\_\_\_\_ Price: \_\_\_\_\_

Title: \_\_\_\_\_ Year: \_\_\_\_\_ Medium: \_\_\_\_\_ Price: \_\_\_\_\_

Title: \_\_\_\_\_ Year: \_\_\_\_\_ Medium: \_\_\_\_\_ Price: \_\_\_\_\_

Title: \_\_\_\_\_ Year: \_\_\_\_\_ Medium: \_\_\_\_\_ Price: \_\_\_\_\_

- The Gallery reserves the right to reject any artwork due to inadequate preparation for installation, or for potential security or public safety issues, or that shows signs of damage. Any accepted and delivered works which differ in quality or are not representative of their entry image may be disqualified at the discretion of the Gallery Director.
- Submission of work grants the Gallery a non-exclusive license to use images of selected works for record, educational, catalog and publicity purposes with the Artist acknowledged as the creator and copyright owner of the artwork. It is understood that works on exhibit might be photographed by the general public.
- Artwork accepted by the Gallery shall remain in its possession for the duration of the exhibition.
- The Gallery shall be liable to the Artist for the loss or damage of artwork while it is in the Gallery. It is understood by the Artist and the Gallery that all tangible objects are subject to gradual inherent deterioration for which neither party is responsible. The Gallery shall be liable to the amount the Artist would have received from the Gallery if the artwork had sold. The Gallery shall assume ownership of artworks for which full reimbursement for damage is paid.
- It is the responsibility of the Artist to transport or ship works to and from the Gallery and insure (if desired) works in transit at the Artist's expense.
- Works retrieved at the end of the exhibition by the Artist or Artist's proxy should be collected during Gallery hours, or by appointment. Work not collected within 30 days of the close of the exhibition will become property of Arts Illiana Gallery to be disposed of at the Gallery's convenience.

**We certify that we have full authority to enter into this agreement, and that we agree to the conditions of this loan.**

Signature of Artist/Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Gallery Representative: \_\_\_\_\_ Date: \_\_\_\_\_

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Artwork picked up by: \_\_\_\_\_ Date: \_\_\_\_\_