



Art in Public Places: Loaned Art Program Policies and Procedures

Art in Public Places (AIPP) has a number of art display spaces across city facilities. These spaces are available for City staff or external individuals or organizations to exhibit both 2D and 3D artwork.

Purpose

The City Council is committed to creating a superior quality of life for Aurora residents. In keeping with this goal, the AIPP program strives to: facilitate art that reflects the city's diversity; educate residents about community art; engage and connect the public to the city's collection; and to encourage and foster innovative art that sparks community dialogue. The temporary display of loaned art is congruent with all of these goals and complements the acquisition of permanent art works for the city.

Locations

- Aurora Municipal Center – 2nd floor, gallery wall. Our largest space, will hold upwards of 40 artworks dependent on size (160 feet of wall space available)
- Aurora Municipal Center – 2nd floor, two glass
 - North Side Display Case Measuring 6ft.L x 2.5ft.W x 1.25ft. Tall
 - South Side Display Case Measuring 5ft. L x 2.5ft. W x 1.25ft. Tall
- Tallyn's Reach Library – 1st floor, gallery wall. Will hold 4-8 artworks depending on size. 8ft. (tall) x 24ft. (wide)

Eligibility

Eligibility is open to Colorado Artists. Preference is given to artists residing or working within the City of Aurora as well as the Denver-Metro Area, and other individuals and organizations are also welcome to propose the loan of their artwork.

Selection criteria

- Value to the community
- Clear presentation
- Artistic/educational merit and integrity
- Social significance, local or regional interest

- Unity of theme
- Resume
- Accurate information for each piece
- Suitability of subject matter and physical presentation
- The artwork should not:
 - Conflict with City Council Goals and Objectives, city programs, city policies and community well-being.
 - Promote hostility, violence, hatred, or discrimination
 - Promote the use of illicit drugs, or the abuse of tobacco, alcohol, or prescription medication.
 - Promote illegal activity.
 - Promote one religion's beliefs or religious organizations over another.
 - Promote, favor, or oppose the candidacy of any candidate for election to public office, a political party, public interest campaign, or a ballot question.

Use of external display equipment

AIPP staff are happy to work with exhibitors who wish to use their own display equipment, such as textile display stands, additional glass cases, and free-standing display boards. All equipment and its proposed location need to be approved by AIPP staff for safety concerns. AIPP staff may consult with other city departments, such as the Fire Department and Library Services, to determine the safety and appropriateness of the proposed exhibition. AIPP staff will not accept delivery of display equipment; it must be brought in and installed by exhibitors. Exhibitors may bring in and assemble display equipment in advance of installing their artwork, as long as it does not block any existing art display.

Please Note: AIPP staff do not coordinate display cases or events in the Aurora Municipal

Center 1st floor lobby. If exhibitors wish to hold an event in the lobby, they must work with the City Clerk's office. Please call 303-739-7092 for more information. Display cases in the 1st floor lobby are maintained by the Aurora History Museum for promotion of their exhibits. Additionally, for those installing artwork, there is limited for the Aurora Municipal Center, checking into the building is required with security, and a visitor badge must be acquired on site. oaned Art Program Policies

1. Artists selected to exhibit must have submitted their application through the Creative West platform. Applications must include a portfolio of completed works intended for exhibition, along with a written description of the proposed display.

All application materials must be submitted digitally. Gallery selections will be based on the materials provided through the Creative West platform. If you intend to exhibit additional works beyond the platform's submission limit, please note this in your written description. A member of the Art in Public Places (AIPP) staff will contact you to request any additional information or images needed for review.

2. At least 30 days prior to exhibition date, artists must submit digital images of ALL of the works to be displayed for review in the Condition Report form. Artwork not submitted 30 days in advance cannot be exhibited. If no images are submitted the exhibit will be cancelled. Artworks listed on the Condition Report 30 days in advance will be covered by the City of Aurora insurance. Any works included after the 30 days will not be covered by insurance.
3. All 2D artwork to be displayed in City facilities must be suitably framed, wired with flat clips, and ready to hang. The ends of wire must be wrapped with no sharp ends protruding. No saw hangers, unframed glass or clipped-in hangers. Gallery wrapped canvas must have finished edges. Artwork with smudges or poorly cut mats as well as artwork with marred mats, glass, or frames will not be accepted. No price or titles changes are allowed after entry. AIPP staff will provide hanging devices.
4. Exhibitors must provide signage along with their artwork stating the name of their organization and any other relevant details, such as the name of the exhibit. Labels are to be attached to the lower back of each entry with artist name, email, and phone number as well as the title, medium and price of the item.
5. Exhibitors are encouraged to prepare visible labels their artwork, especially when multiple artists have submitted work to be displayed. Labels must be typed in a font large enough to be read from a distance of several feet away. Appropriate labels include the name of the artwork, name of the artists, and the media of the artwork. For exhibitors using the gallery wall space in the Aurora Municipal Center, captions and signage may be attached to the wall using push pins, brass tacks, mounting putty, or painters tape. Exhibitors may not use staples, screws, or adhesive to attach signage to the gallery wall.
6. Exhibitors must make appropriate arrangements to hang the artwork themselves and bring helpers if necessary. They must also facilitate delivery, set up and take down of their art shows without significant assistance from staff, within the dates booked.

7. AIPP staff keep a small stock of tools and hanging equipment on hand. Staff will work with exhibitors to make sure they have the appropriate equipment to display their artwork. The Aurora Municipal Center second floor Mezzanine Gallery space requires a Phillips Screwdriver (for the glass cases) and 2mm L Wrench is needed to adjust the rods of the wall hanging system.
8. Artworks may be advertised as “For Sale” at the discretion of the exhibitor(s). Sale of artworks must be handled between the buyer and the artist or exhibitor directly; AIPP will not act as an agent or 3rd party in the sale of art. Artists are encouraged to donate 15% of any sale to the AIPP program so that the program can continue to support the advancement of art in the community.
9. When exhibitors create flyers or social media posts about exhibiting their work at any of the Aurora Art in Public Places galleries, please tag Art in Public Places on social media post. Please make sure to follow @AuroraAIPP and use our hashtag: #auroraaiipp
[instagram.com/auroraaiipp/](https://www.instagram.com/auroraaiipp/) [facebook.com/AuroraAIPP/](https://www.facebook.com/AuroraAIPP/)
10. The city of Aurora reserves the right to remove artworks that violate these policies and procedures.

AMC and Tallyn's Reach Photos



Full wall South to North



Whole wall from North to South

AMC and Tallyn's Reach Photos



Starting from south to north

The first wall is 23' 6" and after the Exit Sign the wall continues for 8'

Making a total length of 31' 6"



Second wall is 51' 3"

AMC and Tallyn's Reach Photos



Third wall is 7' 6"



Fourth wall is 66' 2"

AMC and Tallyn's Reach Photos



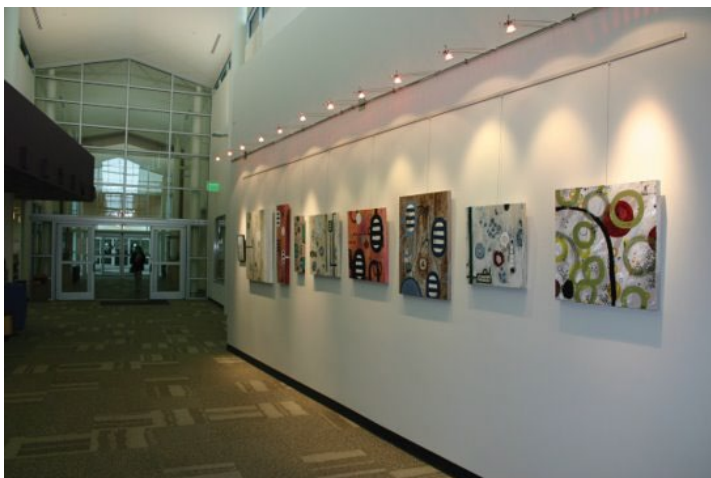
Fifth wall is 4' 7"

TWO PEDESTALS INSIDE MEASUREMENTS:

North Pedestal: 59" x 29" x 15.5"

South Pedestal: 74" x 30" x 14.75"

Tallyn's Reach



- 24 feet 3 inches in length and the hanging bar is 21 feet 3 inches in length x 8ft. (tall)

AMC and Tallyn's Reach Photos