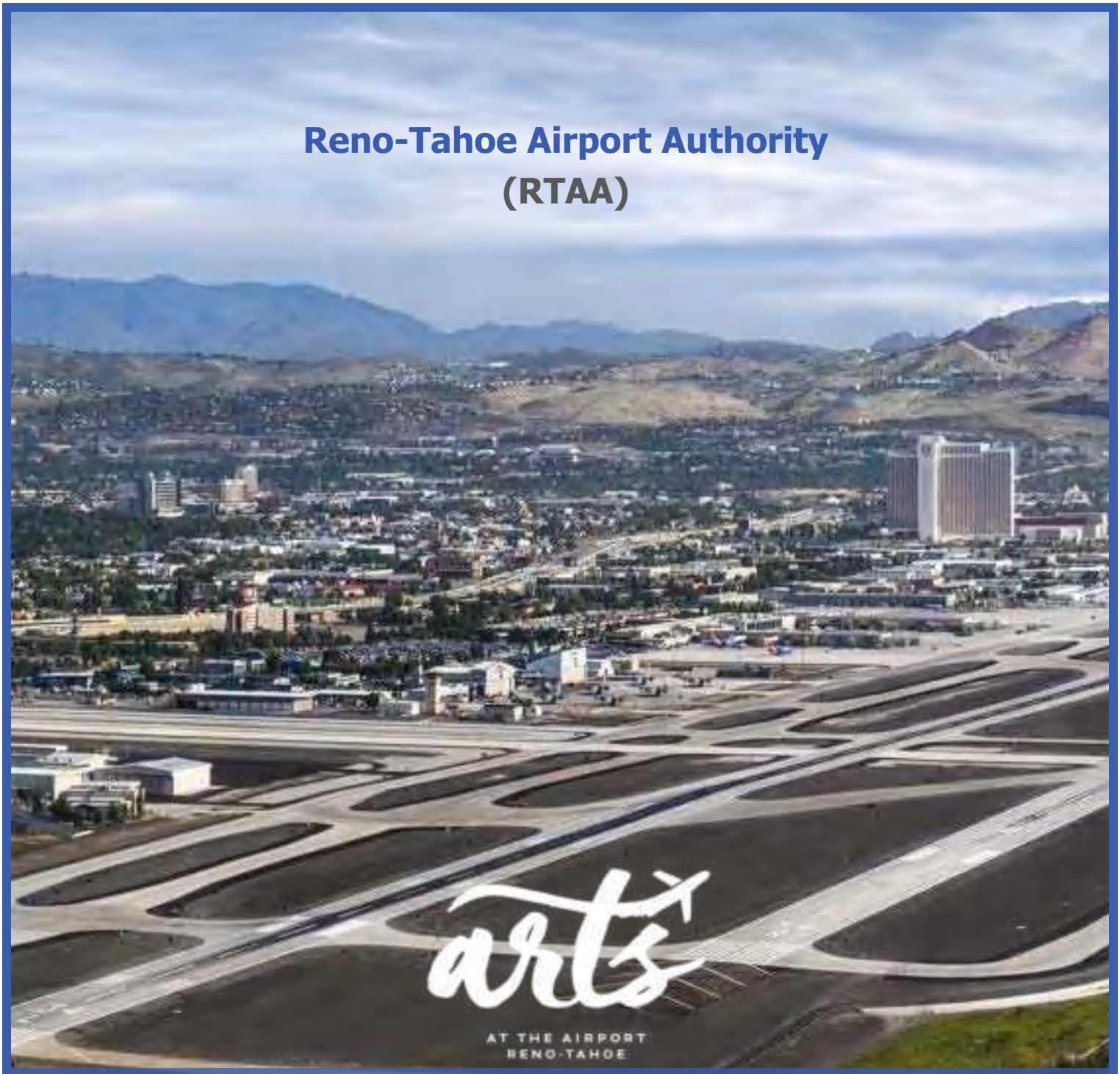
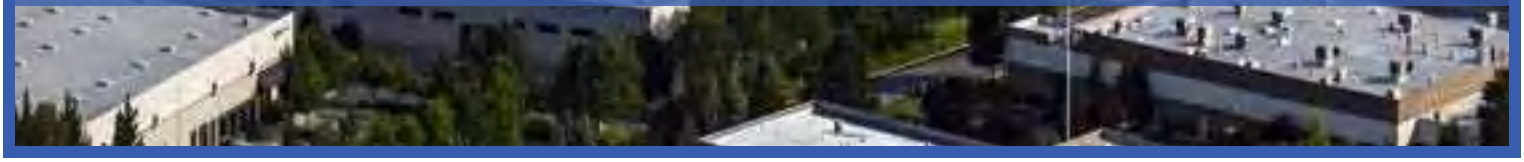
Reno-Tahoe Airport Authority
(RTAA)



RFP #26/27-11

Permanent Public Art at Reno-Tahoe International Airport New Gen A&B Concourses - 2-D Restroom Artwork



REQUEST FOR PROPOSALS

PERMANENT PUBLIC ART AT RENO-TAHOE INTERNATIONAL AIRPORT NEW GEN A&B CONCOURSES

2-D DIGITAL RESTROOM ARTWORK

RFP #26/27-11

DUE DATE/TIME: THURSDAY, JANUARY 14, 2027 @ 11:59 PM [PST]

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1. OVERVIEW

Project:
The Reno-Tahoe Airport Authority (RTAA) Arts at the Airport Program seeks to commission a professional visual Artist, or Artist Team, to create site-specific, digitally produced, wall-based artwork(s) to be to be printed as custom interlayered laminated glass panels inside the new Concourse A & B restrooms on Reno-Tahoe International Airport (RNO) property. This artwork will be thematic, public-facing, and part of the permanent collection at the Airport.
Call Type: RFP, Public Art, 2-D digital artworks
Location(s): Eight (8) interior walls (4 sets of restrooms, 2 walls per set), to be awarded to four (4) different Artists/Artist Teams
Eligibility: National (refer to Section 10, Eligibility for full eligibility requirements)
State: Nevada
Budget: up to $25,000 per set of two (2)
Application Open: Monday, November 16, 2026
Entry Deadline: Thursday, January 14, 2027, 11:59 PM [PST]
Contact Email: kduggan@renoairport.com and RNOpublicart@gmail.com
Site Details: Refer to **Attachment B – Drawings**

APPLICATION REQUIREMENTS via CallforEntry.org (CaFÉ/Creative West):
https://tinyurl.com/4b8bewmk

1. Résumé/CV
2. Artist Statement/Bio
3. Letter of Interest
4. Portfolio images (maximum of 10), with descriptions
5. Three (3) professional references
6. Proposal idea
7. All forms in **Attachment A – Artist Certifications List** must be electronically reviewed, filled out as required, and signed as required via CallforEntry.org.

2. INSTRUCTIONS

Please follow each step of the process. Incomplete Proposals will be deemed non-responsive and will not receive further consideration. See Section 14, Preparation of the Proposal and Section 15, Proposal Requirements for further details.

Step 1: Carefully read and review the RFP information.
a. Prepare your application materials according to the guidelines.

Step 2: Upload application materials to CallforEntry.org (CaFÉ) (now Creative West).
https://tinyurl.com/4b8bewmk

a. Create a free artist profile at https://www.callforentry.org/. For assistance setting up your profile, visit https://www.callforentry.org/artist-help-cafe/.
    i. CaFÉ/Creative West is a website tool for artists to store images from their portfolio, biographical information, artist statements, etc. The website does not charge a fee for artists to store their information. Some Calls for Artists from other organizations may charge an

application fee to artists, but RTAA will not charge artists a fee to respond to its Calls for Artists.

ii. CaFÉ will assist the RTAA in managing the large number of artist submissions expected to be received in response to public art solicitations and in reviewing the submissions equitably.

iii. Adjust your notifications settings in CaFÉ to be notified of future Calls for Artists.

Step 3: Verify all required documents have been filled out and signed as required and uploaded to CallforEntry.org.

a. Refer to Section 15, Proposal Requirements for further details.

3. PURPOSE

The Reno-Tahoe Airport Authority (RTAA) has issued this Request for Proposals (RFP) with the sole purpose and intent of obtaining Proposals from qualified artists or teams (Respondent) to provide permanent artwork for the New Gen A&B Concourses.

1% for Art Resolution

By way of the RTAA's Board Resolution No. 552, the Board of Trustees has pledged a minimum of 1% of RTAA-funded design and construction costs for capital improvement projects in public spaces to be allocated for public art. These public art solicitations will be completed in partnership with local and regional art organizations through the Reno-Tahoe Airport Authority's Art Advisory Committee (Committee), utilizing their expertise for recruitment, selection, acquisition, installation, and maintenance of the permanent artwork.

As is more fully explained in Section 19, Selection & Award Process, an award, if made, will be made to the best overall Artist whose Proposal is most advantageous to the RTAA, taking into consideration the evaluation factors set forth in this RFP. The RTAA reserves the right to not award an Agreement for any work herein; issuance of this RFP does not guarantee any subsequent award. Furthermore, the RTAA reserves the right to hire any additional artists, consultants, or subject matter experts for specialty items, as needed, at its discretion. Additionally, the RTAA reserves the right to negotiate additional services and/or extend the duration of the Agreement with the selected Respondent(s), as the RTAA may deem necessary to fulfill the Project. If awarded, an Agreement will be effective on the date the Agreement is approved by the RTAA Board of Trustees, signed by all required parties, and filed with the Director of Contracts & Procurement.

4. RTAA BACKGROUND

The RTAA is a quasi-municipal corporation created by the Nevada State Legislature which began operation on July 1, 1978. The act creating the RTAA provides that it will serve a public use and will facilitate safe and convenient air travel and transport to and from the Reno-Tahoe area. The nine-member Board of Trustees that governs the RTAA is appointed by local public entities. The RTAA is an independent entity that is not part of any other unit of local government and does not use local property or sales tax revenue to fund its operation.

The RTAA owns and operates the Reno-Tahoe International Airport (RNO) and the Reno-Stead Airport (RTS). Together, the RTAA's airports are powerful economic engines that have an estimated $3.6 billion annual economic impact on the local economy and generate over 24,000 jobs.

According to the latest available Federal Aviation Administration (FAA) statistics, RNO is the 67th busiest commercial passenger airport in the nation (FAA Calendar Year 2024 Enplanement Data). RNO also has a vibrant general aviation community and is home to the Nevada Air National Guard. As defined by the FAA, RNO is a small hub Part 139 commercial service airport and serves over 4.9 million origination and destination (O&D) passengers annually. RNO is home to the following passenger air carriers: Alaska Airlines, American Airlines, Delta Airlines, Frontier, jetBlue Airlines, JSX, Southwest Airlines, Sun Country Airlines, United Airlines, and Volaris. RNO also has substantial cargo activity with three major air cargo carriers: FedEx, DHL, and UPS.

RTS, located approximately 14 miles north of RNO, is a general aviation reliever airport with over 5,000 acres and approximately 200 based aircraft. RTS is an FAA Designated UAS test range and was the birthplace of the Lear Fan – a revolution in airplane design. Additionally, RTS has worked with the Bureau of Land Management (BLM) to develop an air tanker firefighting facility and is also the site of military operations.

The background information provided in this section is intended only to give Respondents a brief familiarization with the RTAA and its airports. The information provided herein has been obtained from sources considered to be reliable. However, the RTAA and its Board of Trustees, officers, employees, agents, and contractors are not liable for the accuracy of the information or for its use by Respondents. Respondents must independently evaluate circumstances and conditions that may affect their response and their ability to provide the required services as detailed herein.

About Arts at the Airport

An Airport Art Plan was passed in 2004 that set into motion a means of celebrating the region's cultural heritage and offering an artistic experience to passengers, tenants, and employees. The Connector Collections Gallery at RNO was established a year later as an excellent rotating exhibit venue with high visibility. In 2013, it transitioned in name and location to the depARTures Gallery and continues to feature quarterly rotating exhibitions of all art forms from local and regional organizations and artist collectives. An annual Employee Art Show, sponsored by the National Arts Program, and a Burning Man-themed exhibit that aligns with the popular annual event, are also featured in the Gallery. In addition, RNO hosts performing artists throughout the year and is the proud home of three permanent Douglas Van Howd sculptures.

Reno-Stead Airport displays a collection of unique art, including a museum-quality exhibit highlighting the airport's history as a WWII Army airbase, a donated Cassutt SLD 1A racing aircraft, and 60 official posters beginning in 1964, honoring each year of the National Championship Air Races.

On September 9, 2021, a pledge was made for a dynamic, robust, innovative, and interactive public art experience when the Board of Trustees passed Board Resolution No. 552. The Resolution highlights a commitment to funding public art (a minimum of 1% of RTAA-funded design and construction costs for capital improvement projects in public spaces) integrated into the architecture, interior, grounds, and travel experience at RNO and RTS. It promotes high standards and artistic excellence, suitable for a family audience and for the enjoyment of passengers, tenants, and employees, as well as the celebration of diversity and inclusion. Subsequently, on April 13, 2023, the Board of Trustees approved the RTAA's Public Art Master Plan, a collection of best practices informed by community engagement and guided by research and policy. The Master Plan merged the RTAA's rotating and performance art programs with the Board of Trustees' vision for the 1% initiative.

5. TRANSFORMING RNO - FUTURE CONSTRUCTION

RTAA is transforming the future travel experience at RNO with a multi-year program, MoreRNO. This construction program, the largest ever at the Airport, will bring passengers more of what they love. RNO will have more local restaurants, more shops, more space to park cars, more room to hug loved ones, more public art, and more architecture inspired by the Reno-Tahoe region. The improvements will come at an estimated cost of $1 billion and will take approximately 6-8 years to complete.

For more information, visit: https://www.renoairport.com/morerno/

The RTAA recognizes the importance of arts and cultural expression in making the all-important first and last impressions on passengers and guests and provides multiple venues for artists and community art organizations seeking exposure for their work, collections, and performances. We strive to engage passengers, enrich the traveling experience, and reflect the culture of the region, while celebrating everyone's life experiences.

6. ABOUT THE PROJECT

About the RNO New Gen A&B Concourses
Reno-Tahoe International Airport is making a transformative investment in the future with the replacement of the current concourses with the construction of two new concourses, designed to meet the demands of modern air travel.

The current concourses, built in the early 1980s, have served our community well, but they were designed for a different era – one with smaller aircraft and fewer passengers. As travel has evolved, these once sophisticated spaces have become crowded and outdated.

The new A and B concourses, which will replace and rename the current B and C concourses, will be significantly larger and offer the amenities today's travelers expect: more space and seating, abundant natural light, advanced travel technology, and a wider variety of shops and restaurants.

With a focus on sustainability at the forefront, our airport is introducing a new Central Utility Plant (CUP) to power our concourses. Even though it will be servicing a larger space, it will do so with greater efficiency. Ultimately, these concourses will bring a new generation of travel to Reno-Tahoe, built to serve the next 40 years and beyond.

For more information about the RNO new concourses, visit:
https://www.renoairport.com/morerno/new-concourses/

The project sites for the Artwork can be viewed in more detail in **Attachment B – Drawings**.

Background
Reference the attached plans and renderings (**Attachment B – Drawings**) for the restroom finish layouts. Each restroom entry portal has a laminated glass feature wall, approximately 14 feet tall, with a gradient from dark blue to turquoise. The same gradient glass appears inside as accent panels behind the vanity mirrors. Wood grain wall panels are the other primary finish, and all remaining finishes are intentionally neutral.

In each restroom, the art runs the full length of the entry wall – approximately 57 feet in the West Bend restrooms and 37 feet in the East Core restrooms. The art sits next to the gradient glass and is reflected in the vanity mirrors, so the two will read together. Selected Artists will also receive a physical sample so they can coordinate their work and give passengers a cohesive experience.

The specified glass has a satin-etched finish that reduces reflectivity, diffuses light, and limits glare. The Artwork will be printed on a custom interlayer laminated together with a custom image interlayer between the printed artwork.

Design Concept
The original design concept for the New Gen A&B public restrooms is "Tahoe Blue," named for the blue tones of the surrounding region: Lake Tahoe, the Sierra Nevada Mountains, and the sky. Throughout the airport, the design connects travelers to the outdoors and nature to create a sense of calm. The restroom material palette is simple and clean on purpose, with plenty of natural light, to help ease the stress of travel. Proposed Artwork should complement these colors and enhance the feel of the restrooms. This package includes a photo of the artwork glass sample, which shows a placeholder design only.

Recommendations
The airport is looking for creative solutions that complement or enhance the new restroom experience and finishes. As a placeholder, the design team first presented an abstract image of Lake Tahoe's waters and shoreline that fits the design concept. Artists should also consider the following:

- Artwork shall be composed in consideration of the adjacent blue-to-turquoise gradient glazing, vanity mirrors, wood-look phenolic panels, porcelain tile, lighting, and other architectural materials. Artwork should reinforce, rather than visually compete with, these elements.
- Consideration should be given to Artwork reflected through or within adjacent mirror surfaces and to the cumulative visual effect of repeated glazing panels along the restroom wall.

Artwork Goals
- Create a thematic artwork moment for visitors, travelers, and staff.
- Foster an authentic sense of place uniquely tied to Northern Nevada and the specific design concepts for the restrooms identified.
- Enliven restroom spaces thematically with large-scale visuals.
- Connect the exterior and interior areas through themes, design, patterns, or colors.

The Artwork should…
- Be created with hi-resolution imagery to be installed on durable materials for public spaces.
- Be appropriate for staff members, travelers, and guests of all types.
- Comply with any applicable safety regulations.
- Comply with FAA regulations, as required.
- Follow established building themes.
- Reinforce artwork goals.
- Incorporate the RTAA's Modern Mountain design theme and Exterior Improvements Concepts & Guidelines: https://www.renoairport.com/doing-business/construction-design/. The selected Respondent's artwork will be subject to the RTAA's design theme, concepts, and guidelines.

Final Artwork files shall comply with the selected Goldray/fabricator artwork-production requirements. Artists shall coordinate final resolution, color space, scale, penalization, registration, transparency/opacity, and file format with the project design team and glazing fabricator prior to production.

The Artwork should NOT…

- Be created solely by AI tools, generative software or infringe on copyright of other artists or brands.
- Impact circulation or be distracting.
- Compete with or cover existing design components (i.e. finishes, lighting, etc.).
- Depict violence, weapons, bombs, disasters, death, nudity, political messages, religious messages, hateful or racist iconography or symbols, or use images that may infringe on others' copyright, likeness, or sponsorship.

The Artwork could…

- Utilize illustration, graphic design, photography, collage, or scanned materials.
- Utilize existing architectural features as the base for artwork.

Note: design and installation timeline for interior restroom artworks will be staggered for Concourse A & Concourse B.

Glass Assembly by Goldray:

The specified glass assembly has two (2) layers of glass that are laminated together, creating baseline aesthetic/performance effects, which should be considered prior to any Artwork being developed. The outer lite of glass has a satin-etched finish on the #1 surface, which is essentially a frosted effect that reduces reflectivity, diffuses light, and limits glare. The Artwork will then get printed directly on the #2 surface of this outer lite of glass by the manufacturer (Goldray) and will have a subtle level of transparency to the imagery being printed. The purpose of this transparency is to visually see through to the inner lite of glass, which is simply a mirror. When placed behind the Artwork and frosted glass, the mirror helps create a depth effect to the imagery. Coordination with the manufacturer upon selection will be required to ensure quality expectations with the Artist and Architect. Across the top of the entire length of the glass panel art installation will be a light cove washing accent lighting down the panels. The panels will be glazed into horizontal aluminum trim at the top and bottom only, with vertical butt joints between panels that create small reveals and visible glass edges between panels. Deconstructed samples of the separate layers of this assembly have been provided to the Airport and are available upon request to test certain designs and understand the visual impacts more fully, if desired.



For more photos of the project site and drawings of the Artwork sites, refer to **Attachment B – Drawings**.

Project Criteria & Limitations
Reno-Tahoe International Airport (RNO) is open around the clock, 24 hours per day, 7 days per week. All airport/airline operations will continue throughout the construction period; therefore, artwork creation, execution, and installation times may be specific and limited. The selected Artist or team will be required to coordinate within these timelines and parameters.

7. PROJECT BUDGET

The RTAA's Arts at the Airport program commission locations and budget are as follows:

Concourse Restrooms Wall-Based Digital Artwork Locations: eight (8) locations available (4 sets, 2 walls per set)
Budget: up to **$25,000 per set of 2**, all inclusive

Budget includes, but is not limited to, design fees, travel, mileage, per diem, supplies, materials, equipment, software, meeting and administration hours, labor, artist fees, legal review fees, documentation, usage, licensing, and final files (as applicable).

8. SCOPE OF SERVICES

The RTAA is soliciting Applications and Proposals from Artists experienced in providing permanent, interior, digitally designed wall-based artwork in public spaces that meet the qualifications to be commissioned for the New Gen A&B Public Art project.

Artists should submit an initial Proposal idea along with their application materials. This Proposal can be written description, and/or include sketches, color studies, mockups, mood boards, or inspiration components. A completed rendering is not required at this stage.

NOTE: Any use of AI in the initial proposal must be noted for visual ideation only. Final digital artwork must be original works created by the applicant. Proposals created with generative AI software may be subject to ineligibility or disqualification.

The selected Respondents (Finalists) will be expected to sign a contract outlining the details of the project, including design, deliverables, timeline, fabrication, engineering, and installation of the Artwork on-site at RTAA's Concourse A or Concourse B (Scope of Services), as well as a VARA waiver. The selected Respondents will receive general direction from the RTAA's Public Art Consultant and be administratively responsible to the RTAA.

Any reports, information, data, statistics, procedures, studies, or other forms of communication or information provided by the selected Respondent shall become the exclusive property of the RTAA.

Artists shall provide all equipment, personnel, and expert subconsultants needed to fulfill the requirements of the Scope of Services.

9. MINIMUM QUALIFICATIONS

The RTAA, in its sole discretion, will determine if a Respondent (Artist or Artist Team) is qualified and will base its decision on the information included in the Respondent's Proposal as well as on the RTAA's own investigations. The RTAA has established the following minimum qualifications that the Prospective Artist should meet in order to be considered a qualified Respondent.

a. Has a minimum of five (5) years' experience creating digital artwork installations similar in scope and size described for this Project; and
b. Has completed at least one (1) art commission (public or private) within the last five (5) years; and
c. Has demonstrated quality of artistic design in alignment with the Scope of Services; and
d. Has demonstrated experience working with stakeholders, architects, engineers, designers, and/or contractors; and
e. Has demonstrated experience completing art installations within specified deadlines.

10. ELIGIBILITY

Professional visual artists, or artist teams, at least 18 years of age are eligible. Artists residing in the United States are eligible to submit. Demonstrated experience creating commissioned public art and working with diverse community stakeholders is desired.

Employees of the Reno-Tahoe Airport Authority (RTAA), the RTAA Board of Trustees, appointed RTAA Art Advisory Committee members, RTAA tenants or their employees, airline employees, airline affiliate partner employees (including any appointees thereof), and each of their respective consultants, contractors, employees, subcontractors, and immediate family members are ineligible to submit a response to this solicitation. Additionally, any artist that is providing artwork or design services for an RTAA concession tenant for use at RNO, whether through award as a result of solicitation, direct commission, or other means, is ineligible to submit a response to this solicitation.

11. RFP COMMUNICATIONS & INQUIRIES

Prospective Respondents must direct all communications regarding this RFP to:

Katelyn Duggan, Senior Buyer
RTAA Contracts & Procurement Department
(775) 328-6673
kduggan@renoairport.com

Holly Hayden
Public Art Consultant & Artist Liaison
RNOpublicart@gmail.com

Communications from Prospective Respondents must strictly adhere to the following requirements. Except for inquiries directed through the authorized representatives identified above, the RTAA, through its officers and employees, will neither meet nor otherwise communicate individually with Prospective Respondents. The RTAA may, at its sole discretion, disqualify any Respondent who fails to observe this requirement.

Beginning on the date this RFP is issued and until the date the Agreement is awarded or the RFP withdrawn, all persons or entities that respond to this RFP, including their authorized employees, agents, representatives, proposed partners, subcontractors, joint ventures, members, or any of their lobbyists or attorneys (collectively, the Respondent), will refrain from any direct or indirect contact with any employee, officer, or agent of the RTAA (other than the authorized representatives above), including the Board of Trustees, MoreRNO program and Airline Technical Representative personnel, or members of the Selection Committee. This policy is intended to create a level playing field for all Respondents, ensure that agreements and contracts are awarded in public, and protect the integrity of the selection process.

As long as this RFP solicitation is not discussed, Respondents may continue to conduct ongoing business with the RTAA and discuss with RTAA staff matters and projects that are unrelated to this RFP.

12. SCHEDULE

All dates below are subject to change. Should dates change, the RTAA will notify Prospective Respondents via written addendum issued via CallforEntry.org. The RTAA is not responsible for costs or losses incurred by any Respondent due to date changes.

A Proposal may be withdrawn by written notice, provided such notice is received prior to the due date and time set forth for Proposal opening. The RTAA reserves the right to hold Proposals for 120 calendar days from the date of the opening before awarding or rejecting said Proposals.

EVENT	DATE
RFP Release via CallforEntry.org (refer to Section 2, Instructions)	November 16, 2026
Non-Mandatory Artist Info Session via Zoom	December 3, 2026 10:00 AM-11:00 AM [PST]

EVENT	DATE
Written Questions Due to RTAA	December 5, 2026
RTAA Written Responses to Questions via Addendum Posted to CallforEntry.org (refer to Section 11, RFP Communications & Inquiries)	December 7, 2026
Application Due Date & Time / RFP CLOSED	**Thursday, January 14, 2027 11:59 PM [PST]**
Issue Notices of Intent to Award to Finalists	Late January 2027
Agreement Negotiation & Legal Review	Late January through February 2027
RTAA Board of Trustees Meeting/Award Consideration	February 11, 2027
Notice to Unsuccessful Respondents	No later than February 11, 2027
Finalists' Artwork Revisions/Approvals	February through March 2027
Artwork Fabrication	Spring 2027
Artwork Installation	Concourse A: Summer 2027 Concourse B: Summer 2028
Concourse A Opens	2028
Concourse B Opens	2029

13. PRE-PROPOSAL MEETING

A non-mandatory Artist Info Session will be held on Thursday, December 3, 2026, commencing promptly at 10:00 AM [PST], via Zoom.

Watch on Zoom:
https://us02web.zoom.us/j/82667720222?pwd=IabFTn6atpzRhYNmzz8NdtGSzjbb0U.1

Meeting ID: 826 6772 0222
Passcode: 938963

Dial-in or listen only: +1 (301) 715-8592 or +1 (305) 224-1968

At the Pre-Proposal Meeting (Artist Info Session), RTAA staff will provide a brief overview of the Project expectations, submittal requirements, and timeline, followed by a question & answer session. The purpose of the Pre-Proposal Meeting is to allow an open forum for discussion with RTAA staff regarding the RFP, with all Prospective Respondents having an equal opportunity to hear and participate. Verbal questions will receive verbal responses, neither of which will be considered official nor become a part of the RFP.

Respondents are not required to attend the Pre-Proposal Meeting; therefore, Proposals will not be contingent upon attendance at this meeting. However, it is highly recommended that Prospective Respondents attend, as this is the only opportunity to interface with RTAA staff while the solicitation is ongoing.

The Pre-Proposal Meeting will be recorded and the link to the Zoom recording will be posted to CallforEntry.org and the RTAA website.

14. PREPARATION OF THE PROPOSAL

All attachments, special instructions, and terms and conditions of the RFP must be carefully reviewed. Failure to do so may result in a Respondent's Proposal being deemed non-responsive. Any discrepancies, irregularities, or lack of clarity in the RFP should be brought to the attention of the RTAA Contracts & Procurement Department for correction or clarification prior to the deadline for submission of questions, as specified in Section 12, Schedule.

Any addenda issued shall become an integral part of the RFP. Respondents shall be required to acknowledge receipt of any addenda as part of their submission via CallforEntry.org.

All Proposals shall be submitted in the form and manner indicated in this RFP. Any Proposal that is not submitted in the form and manner indicated by this RFP or that contains information, statements, conditions, or qualifications that place conditions or qualifications on the Proposal for purposes of making an award, or that alters any terms, conditions, specifications, or format that had not previously been approved by written addendum issued by the RTAA's Contracts & Procurement Department, or that does not meet legal requirements, may be declared a qualified, conditional, or non-responsive Proposal and may be rejected without further consideration. Any Proposal that does not fully respond to and comply with all the detailed terms, conditions, specifications, or any requests for information, including the execution of any resulting Agreement, may be declared non-responsive by the RTAA and rejected without further consideration. The RTAA shall not be responsible for errors or omissions of the Respondent.

15. PROPOSAL REQUIREMENTS

All Proposals and accompanying documentation will become the property of the RTAA and will not be returned. See Section 29, Proprietary Information - Public Disclosure regarding matters of confidentiality.

Proposals are to address the items requested below in the order presented. Conformation with requirements and instructions, accuracy, completeness, legibility, and coherency of the Proposal will be taken into consideration in the evaluation process. Proposals must include the following:

Electronically complete each form via CallforEntry.org, listed herein for reference as Attachment A – Artist Certifications List

1. Artist's Certification [A]
2. Artist's Certification [B]
3. Confidentiality & Certification of Indemnification
4. Acknowledgement of Receipt of Addenda

Upload the following items to CallforEntry.org: https://tinyurl.com/4b8bewmk

1. **Artist Statement/Team Bio**
   - Introduce yourself and/or your team.

2. **Letter of Interest** [Page Limit: 1 page]
   - Clearly describe your interest in the Project and how you/your team will be able to contribute to its success.
   - Explain how your art practice is connected to the Reno, Lake Tahoe, and/or Northern Nevada region.
   - Articulate your interest and experience in public art design, fabrication, and/or project collaboration, and include a brief description of your artwork Proposal idea.
   - Summarize your experience in developing and/or executing creative projects of this scope in the public realm at airports, in the Reno-Tahoe area, public buildings, and beyond (i.e., site-specific art installations, interactive and participatory artwork, multi-media projects, creative placemaking events, festivals, etc.).

3. **Résumé/CV** [Page Limit: 1 page for each team member]
   - Artist's Experience: List professional experience, including any commissions, residencies, touring, exhibitions, collaborations, and/or projects involving the community and work in the public sector.
   - Education: List educational background and training.
   - Experience working with organizations, institutions, and/or developers, locally and beyond.

4. **Portfolio Images, Video, Audio, or Multi-Media** [Limit: 10 artwork examples]
   - A relevant body of work that demonstrates conceptual, aesthetic, and technical mastery in at least one (1) artistic medium. Attach a **total of ten (10) maximum** PDF pages, JPG images, or links to a single audio and/or video file.
   - Include a description of each Artwork with each uploaded portfolio image, and/or an image list, to include title, date/year, material(s), size, and budget.
   - Upload Proposal images and label as PROPOSAL_YOURNAME

5. **References**
   - Three (3) professional references.
   - Only the references' contact information is needed at this time; do not include letters of recommendation.

6. **Proposal Idea**
   - Share your Proposal idea via written description, sketches, color study, mood board, inspiration, illustration, mockups, renderings, etc.
   - A fully completed rendering, mockup, or print-ready file is not required until Artists are selected and under contract.
   - Any use of AI must be noted in your Proposal, AI-generated final artwork will not be accepted.

Selected Artists, once under contract, will be required to revise their Proposals and provide: [Additional details, including more detailed Project site information, will be provided at a later date, only to the selected Artists. See Section 12, Schedule.]

- If Résumés/CVs have been updated since Proposal submittal, please provide a revised copy.
- Project Budget Breakdown: To include Artist's fees, materials/supplies, fabrication, labor, equipment rentals, delivery, installation, etc.
- Project Timeline: Include milestones for supply ordering, fabrication phases, potential site visits, delivery, and installation.

- Artwork Proposal Revisions: Include drawings, sketches, renderings, maquettes, 3-D examples as visuals for the artwork, and a written description of the processes, materials, and vision for the Project.
- Maintenance Plan: Include an overall maintenance plan and an overview of durable materials used, including coordination with any landscaping, weather conditions, or cleaning schedules.

16. RECEIPT OF ADDENDA

All official clarifications or interpretations of the RFP documents will be by written addenda issued by the RTAA's Contracts & Procurement Department. Only written responses to questions will be considered official and will be incorporated as part of the RFP as an addendum. Written questions may be submitted directly to the authorized representatives identified in Section 11, RFP Communications & Inquiries or via CallforEntry.org. Written questions must be received no later than the date published in Section 12, Schedule. Additionally, all interested parties are responsible for monitoring CallforEntry.org to ensure receipt of any addenda associated with this RFP. Respondents are solely responsible for checking CallforEntry.org for any addenda issued for this solicitation.

Respondents shall be required to acknowledge receipt of all addenda by digitally signing the Acknowledgement of Receipt of Addenda form electronically via CallforEntry.org as part of their Proposal submission. Failure to acknowledge all addenda may be reason for disqualification of the Proposal.

17. PROPOSAL DEADLINE & LOCATION

Proposals shall be submitted no later than the date and time stated in Section 12, Schedule. Respondents are required to submit online via CallforEntry.org, per Section 15, Proposal Requirements. Respondents must upload documentation per the requirements outlined in this solicitation. Oral, telephonic, faxed, mailed, hand delivered, or emailed Proposals are invalid and will not receive consideration. Respondents must upload the required documentation to CallforEntry.org for their Proposal to be considered responsive. Proposals will only receive consideration if they include an uploaded set of documentation by no later than the Proposal due date and time.

Late Proposals will not be accepted and will be automatically disqualified from further consideration. No Proposal shall be considered if it has not been received via CallforEntry.org online portal submission on or before the Proposal deadline.

Prospective Respondents must direct all questions and communication regarding this RFP to:

Katelyn Duggan, Senior Buyer
RTAA Contracts & Procurement Department
(775) 328-6673
kduggan@renoairport.com

Holly Hayden
Public Art Consultant & Artist Liaison
RNOpublicart@gmail.com

18. EVALUATION CRITERIA

The RTAA will evaluate Proposals based on the following criteria, exhibited below in no particular order:

EVALUATION CRITERIA
Application Evaluation Criteria: **Artistic Excellence:** Works of art in the Artist's portfolio are original, innovative, and of exceptional quality and enduring value. **Relevant Prior Experience:** Artist has created projects of a similar scale and budget and has experience coordinating with multiple stakeholders. **Appropriateness to Site and Project:** Works of art in the Artist's portfolio indicate that the Artist is likely to be sensitive to the social, economic, cultural, historical, and physical context of the site, either existing or planned. **Low Maintenance & Durable:** Works of art in the Artist's portfolio utilize materials and processes likely to contribute to the longevity of public works of art, especially for projects that will be located outdoors, or the Artist is willing to adopt such practices by collaborating with a partner with relevant specialized expertise.
Proposal Evaluation Criteria: Proposed artwork should follow goals (reference Section 6, About the Project for a list of criteria the artwork "should" and "should not" follow) provided within the RFP, be thematic, and appropriate for the traveling public into RNO's Concourses, utilizing the RTAA's Modern Mountain design theme. Demonstrated mastery of proposed materials, fabrication, and installation. Comprehensive feasibility of Proposal. Low maintenance and high durability of artwork. Potential to work successfully with the Project design team and stakeholders. Ability to work within RTAA's contract requirements. NOTE: Any use of AI in the Proposal must be noted for visual ideation only. Final digital artwork must be original works created by the applicant. Proposals created with generative AI software may be subject to ineligibility or disqualification.

19. SELECTION & AWARD PROCESS

Each Proposal will be reviewed by the Contracts & Procurement Department to determine if the Proposal is responsive to the RFP. Proposals deemed to be non-responsive may be rejected without being evaluated by the RTAA's Selection Committee. A responsive Proposal is one which has been electronically

signed and submitted by the specified deadline, includes all completed electronic forms of **Attachment A – Artist Certifications List**, and has provided all the information to be submitted as required by this RFP. Respondents who fail to comply with the required and/or desired elements of this RFP do so at their own risk.

The RTAA's Selection Committee will be comprised of members of the RTAA's Art Advisory Committee, the RTAA's Project Team, art and airport professionals, and project stakeholders. The Selection Committee shall review each responsive Proposal and select the Respondents who, in the Selection Committee's sole discretion, are the most qualified to undertake the Scope of Services based on the evaluation criteria in Section 18, Evaluation Criteria.

The RTAA, at its discretion, may conduct additional interviews or reference checks to seek further clarification about the Artist or team. The decision as to the process, timing, and selection will be at the discretion of the RTAA.

Four (4) Artists or teams will be commissioned to develop and fabricate permanent artwork. Additional requirements will be outlined in the executed Agreement between the RTAA and the Artist. Respondents are expected to have the technical capabilities to design and install such projects, which includes the ability to manage subcontractors, as required, and provide instructions for maintaining the completed piece. The selected Respondent shall be expected to collaborate closely with RTAA's project design team, RTAA's Art Advisory Committee, and/or RTAA staff, and any other necessary parties, to ensure the successful installation of the Artwork. Respondent shall provide all equipment, materials, personnel, and subcontractors needed to fulfill the requirements of this Scope of Services. The finished Project should require little or no regular maintenance.

The RTAA shall not be obligated to accept any Proposal but will make an award in the best interests of the RTAA after all factors have been evaluated, per Nevada Revised Statutes (NRS) §332.065. The RTAA may request clarifications, if needed, and a Respondent may be required to submit to the RTAA additional or supplemental information to facilitate the selection process. A selection may be made based on the Proposal and initial evaluation criteria alone.

The RTAA intends to select four (4) Artists (Finalists) who represent the most qualified Artists or Art teams with the most responsive Proposal based on the evaluation criteria in Section 18, Evaluation Criteria. The RTAA will begin the negotiation and award process with Artists based on the evaluated scores. The successful Artists will be invited to enter negotiations with the RTAA once Notices of Intent to Award have been issued. Should the RTAA be unable to negotiate a satisfactory Agreement with an Artist considered to be the most qualified, negotiations may terminate and the RTAA may begin negotiations with the second-most qualified Artist, and so on. Should the RTAA be unable to negotiate a satisfactory Agreement with any of the Finalists, the RTAA shall select additional Respondents in the order of their competence and qualification and continue negotiations in accordance with this section until an Agreement is reached or the RFP is resolicited. Provided that the RTAA negotiates satisfactory Agreements with the successful Artists, the final decision on the Agreement award is subject to the approval of the RTAA Board of Trustees.

Additionally, the RTAA reserves the right to negotiate all elements of any Agreement, terms and conditions, and/or Scope of Services as part of the negotiation process, prior to any formal authorization of the Agreement by the RTAA. If awarded an Agreement to provide these services, the Agreement will

be effective on the date approved by the RTAA Board of Trustees, signed by all required parties, and filed with the Contracts & Procurement Department.

20. REJECTION OF PROPOSALS & INCURRED COSTS

Proposals which appear unrealistic in terms of technical or personnel commitments, lack technical competence, or are indicative of failure to comprehend the complexity and demands of the Scope of Services, may be rejected. Additionally, a Proposal may be rejected if it is determined by the RTAA to be non-responsive, provided that the RTAA reserves the right to waive any irregularities or technicalities that it determines, in its sole discretion, to be minor in nature and in the best interest of the RTAA to waive. Further, any response may be rejected if it is determined by the RTAA that the Respondent failed to provide information requested relating to such determination. The RTAA reserves the right to reject any or all Proposals on any basis without disclosing the reason.

This RFP does not obligate the RTAA to pay any costs incurred by the Respondent in the preparation and submission of their Proposal. Furthermore, this RFP does not obligate the RTAA to accept or contract for any expressed or implied services. No party may incur any chargeable costs prior to the execution of a negotiated Agreement.

21. APPEAL BY UNSUCCESSFUL RESPONDENTS

Prior to award by the RTAA, any unsuccessful Respondent may appeal a recommended award. Only those Respondents that submit a responsive Proposal may submit an appeal. The RTAA's determination that a Proposal is non-responsive is not subject to appeal or reconsideration.

The appellant must:

a. Submit a written appeal to the RTAA's Director of Contracts & Procurement not later than ten (10) business days after the RTAA sends notice of non-selection to unsuccessful Respondents.
b. The written Notice of Appeal must include a statement setting forth the specific reason(s) the person filing the notice believes the applicable provisions of law were violated.
c. Post, with the written Appeal, a Bond with a good and solvent surety authorized to do business in the State of Nevada or submit another security, in a form approved by the RTAA, who shall hold the Bond or other security until a determination is made on the Appeal.
d. Post the Bond or other security with the Notice of Appeal in an amount equal to $30,000.

A Notice of Appeal filed in accordance with the provisions herein operates as a stay of action in relation to the award of any Agreement until a determination is made on the Appeal by the RTAA. A person who submits an unsuccessful Submittal may not seek any type of judicial intervention until the RTAA has made a determination on the Appeal and awarded the Agreement.

The RTAA is not liable for any costs, expenses, attorney's fees, loss of income, or other damages sustained by a person who submits a Submittal, whether the person files a Notice of Appeal pursuant to this section or not. If an Appeal is granted, the full amount of the posted Bond will be returned to the appellant. If the Appeal is denied or not upheld, the RTAA may make a claim against the Bond or other security in an amount equal to the expenses incurred by the RTAA because of the unsuccessful Appeal. Any money remaining after the claim has been satisfied will be returned to the appellant.

22. SUBSTITUTION OF ASSIGNED TEAM MEMBERS

The selected Finalist shall be required to obtain written approval from the RTAA for the substitution of an assigned team member as identified in the Proposal. The selected Finalist shall not request substitution of an assigned team member as identified in the Proposal unless the assigned team member whose résumé was submitted as part of the Proposal is no longer employed by the Finalist or is unavailable for medical reasons.

23. BOYCOTT OF ISRAEL

The RTAA is prohibited from entering a contract with an entity unless the contract includes a written certification that the entity is not currently engaged in and agrees for the duration of the contract not to engage in, a boycott of Israel. The contract and any subcontracts that result from this solicitation hereby acknowledge this confirmation through execution of any resulting contract.

"Boycott of Israel" means refusing to deal or conduct business with, abstaining from dealing or conducting business with, terminating business or business activities with, or performing any other action that is intended to limit commercial relations with a) Israel, or b) a person or entity doing business in Israel or in the territories controlled by Israel, if such an action is taken in a manner that discriminates based on nationality, national origin, or religion.

24. REQUIRED AGREEMENT PROVISIONS

There are specific Agreement provisions that are required by the Federal Aviation Administration (FAA) pursuant to *"Contract Provision Guidelines for Obligated Sponsors and Airport Improvement Program Projects"* as issued by the FAA on March 17, 2026. The selected Artist (including all subconsultants and/or subcontractors) shall be required to incorporate any mandatory text of the provisions, without change, except where specific adaptive input is necessary (e.g., the Artist's name), in each primary and lower-tier Agreement (e.g., subcontract), purchase order, rental agreement, and any other agreement for supplies or services, as well as incorporate discretionary text on certain applicable provisions. The applicable provisions will be provided to the Finalist during negotiations and are dependent upon the Proposal and the resulting negotiations. The selected Artist will be responsible for compliance with these provisions by any subcontractor, subconsultant, lower-tier subconsultant, or service provider.

25. COMPLIANCE WITH LAWS & REGULATIONS

The Respondents ultimately awarded an Agreement shall comply with Federal, State, and local laws, statutes, and ordinances relative to the execution of the work.

26. CONFLICTS OF INTEREST

Respondent shall disclose all relationships that might be a conflict of interest. For further reference, see also NRS §281A.400, NRS §332.800, and NRS §338.1423.

27. NON-COLLUSION

Through submittal and signature of a Proposal, the Respondent swears that the document is genuine and not a sham or collusive and not made in the interest of any person not named, and that the Respondent has not induced or solicited others to submit a sham offer, or to refrain from proposing.

28. INSURANCE REQUIREMENTS

The Finalist awarded an Agreement shall maintain insurance that is adequate to protect the Artist's business against all applicable risks. The cost of any required insurance coverage shall be borne by the Artist.

29. PROPRIETARY INFORMATION - PUBLIC DISCLOSURE

All documents submitted as part of the Proposal will be deemed confidential during the selection process. Proposals will not be available for review by anyone other than the Selection Committee, or its designated agents, prior to award of the Agreement. Further, negotiations with the Artists recommended for award shall be confidential and not subject to disclosure to competing Semi-Finalists or Respondents unless and until award of the Agreement has been recommended, or unless required to do so by law (refer to NRS §332.061).

However, as a potential vendor with a public entity, Respondents are advised that full disclosure is required by law. Under Nevada State law, the RTAA cannot prevent the disclosure of public documents. By execution of the signature pages, as further referenced in **Attachment A – Artist Certifications List**, the Respondent warrants and represents that all public information in response to this RFP may be fully disclosed by the RTAA without liability, without prior notice to the Respondent, and without prior consent from the Respondent or any of the Respondent's subconsultants, once the Respondent has been recommended for the award of an Agreement.

Respondents acknowledge that all documents (including, but not limited to written, printed, graphic, electronic, photographic, or voicemail materials and/or transcriptions, recordings, or reproductions thereof) submitted in response to this RFP and not marked as "Confidential" will become public record upon award of Agreement, and will be subject to mandatory disclosure upon request by any person, unless the documents are exempt from public disclosure by a specific provision of law. Respondents' failure to clearly mark trade secrets and/or proprietary information as "Confidential" shall constitute a complete waiver of all claims for damages caused by the release of the information by the RTAA.
Respondents may designate certain information deemed to be confidential in its Proposal. Nevada law, as set forth in NRS §332.025, defines "proprietary information" as:

a. Any trade secret or confidential business information that is contained in a proposal submitted to a governing body or its authorized representative on a particular contract; or
b. Any other trade secret or confidential business information submitted to a governing body or its authorized representative by a consultant and designated as proprietary by the governing body or its authorized representative.

As used in this subsection, "confidential business information" means any information relating to the amount or source of any income, profits, losses, or expenditures of a person, including data relating to the customers of a Respondent which is submitted in support of a Proposal.

Further, parts of the Proposal may be labeled a "trade secret," as set forth in NRS §600A.030(5), which defines "trade secret" as:

a. Information, including, without limitation, a formula, pattern, compilation, program, device, method, technique, product, system, process, design, prototype, procedure, computer programming instruction, or code that:

i. Derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by the public or any other persons who can obtain commercial or economic value from its disclosure or use; and
ii. Is the subject of efforts that are reasonable under the circumstances to maintain its secrecy.

b. Does not include any information that a manufacturer is required to report pursuant to NRS 439B.635 or 439B.640, information that a pharmaceutical sales representative is required to report pursuant to NRS 439B.660, information that a pharmacy benefit manager is required to report pursuant to NRS 439B.645, or information that a wholesaler is required to report pursuant to NRS 439B.642, to the extent that such information is required to be disclosed by those sections.

Respondent must clearly identify in its Proposal any information that it believes constitutes proprietary information or trade secret within the above definitions. Each page or section of a Proposal claimed to be exempt from disclosure must be identified and must be clearly identified by the word "Confidential" printed on the lower righthand corner of the page. **Marking the entire Proposal exempt from disclosure or as "Confidential" will not be honored. Not conforming to these requirements may cause the Respondent's Proposal to be deemed non-compliant and rejected by the RTAA as non-responsive.**

Respondent must be reasonable and in compliance with Nevada State law in designating information as Confidential. It is the Respondent's responsibility to act in protection of the labeled information and agrees to defend and indemnify the RTAA for honoring such designation.

30. INTEGRATION

This document and all associated attachments incorporated herein constitute the entire RFQ.

Attachment A – Artist Certifications List
Attachment B – Drawings

ADDITIONAL PAGES FOLLOW IN THE FORM OF ATTACHMENTS AND EXHIBITS.

ATTACHMENT A
ARTIST CERTIFICATIONS LIST

Artist will be responsible for electronically completing and digitally signing the following forms.

1. ☐ Artist's Certification [A]
2. ☐ Artist's Certification [B]
3. ☐ Confidentiality & Certification of Indemnification
4. ☐ Acknowledgement of Receipt of Addenda

ATTACHMENT B
DRAWINGS



NEW GEN A&B

Reno-Tahoe International Airport

RESTROOM ART LOCATION - GLASS PANEL PRINTS

October 28, 2026

Mead&Hunt | Gensler

“A **Gateway to Possibilities** that embodies Northern Nevada’s **Spirit of Adventure**.”









EASE OF TRAVEL

HUMBLE ROOTS

INNOVATIVE SPIRIT

SENSE OF COMMUNITY

STEWARDS OF THE ENVIRONMENT

WILD AT HEART

UNIQUENESS OF LANDSCAPE





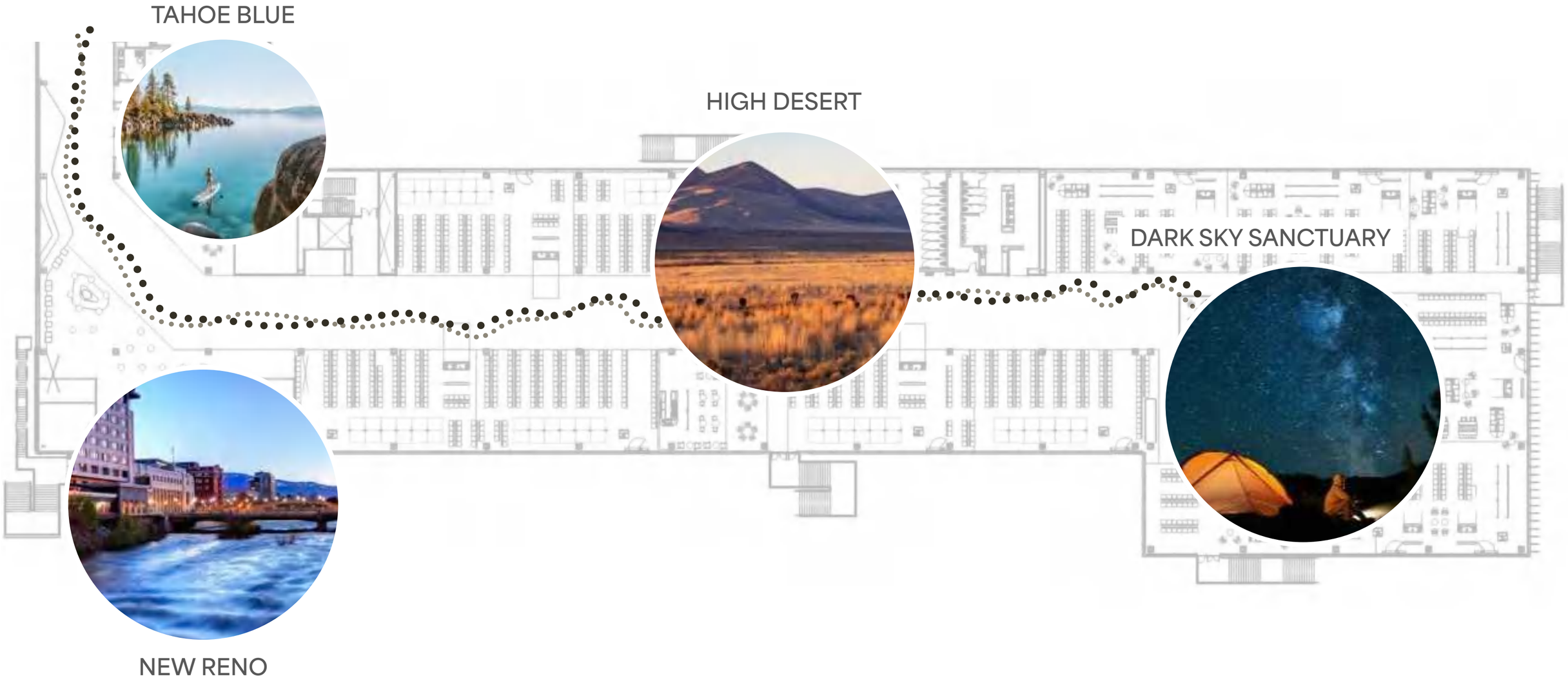




GUIDING PRINCIPLES

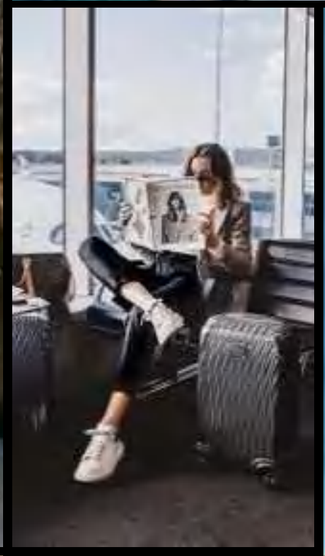
“ON A JOURNEY”

Leaving the city’s hustle behind, set out on a journey through the scenic landscape, heading towards the Dark Sky Sanctuary. As the urban noise fades, nature’s serenity takes over. Under a sky filled with stars, you find yourself amidst rugged beauty, embarking on an unforgettable adventure into the wild.















EASE OF TRAVEL

STEWARDS OF THE ENVIRONMENT

“TAHOE BLUE” LOOK & FEEL:

RESTROOMS


Restrooms









Entry portal
Blackened Steel



Accent Walls
Wood look phenolic panels



Feature Walls
Gradient mirror glass



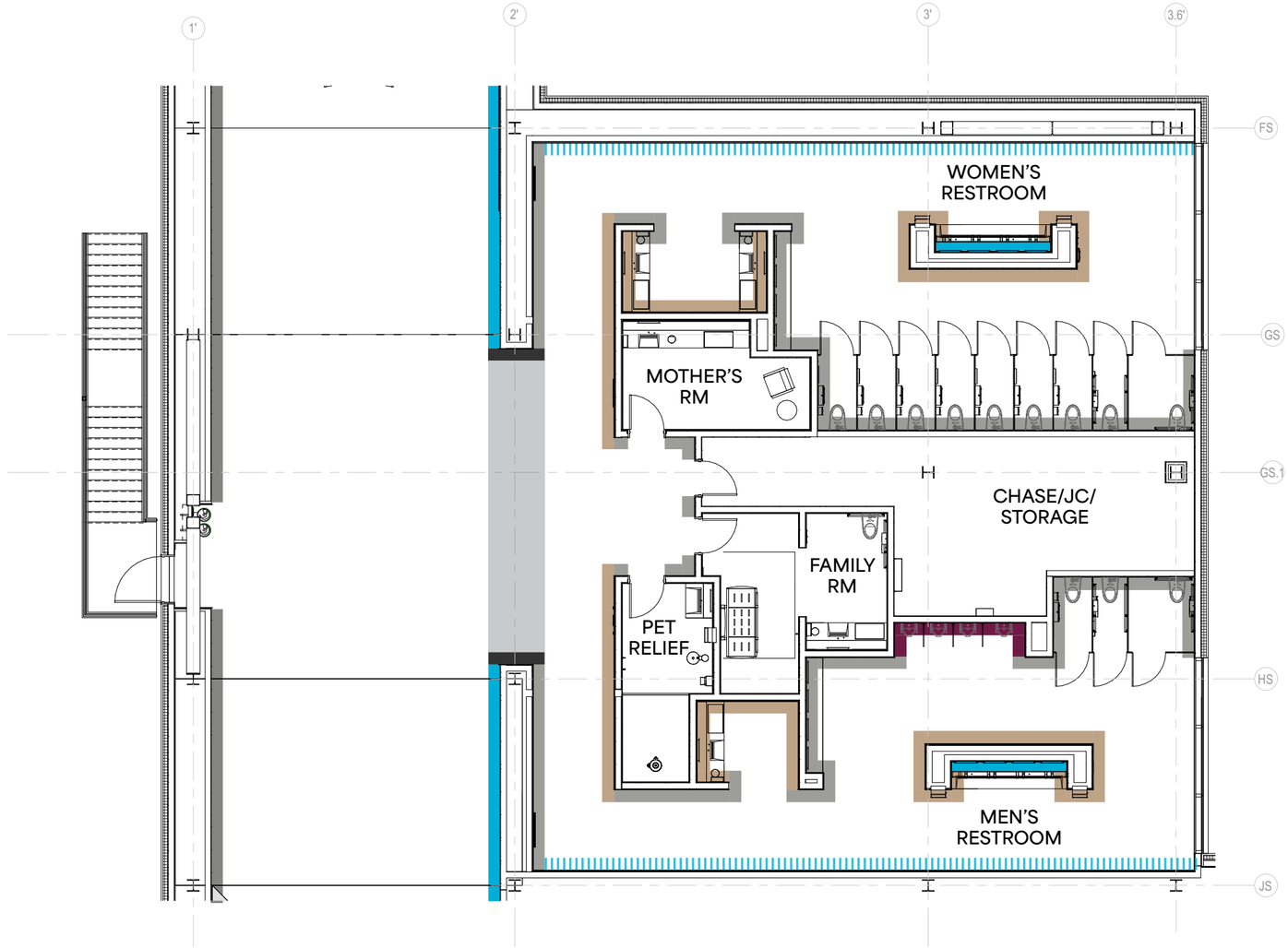
Feature wall finish
Dark large format,
porcelain tile



Field walls
Warm grey, large format
porcelain tile



Feature wall finish
Laminated Mirror glass
with artwork image





Entry portal
Blackened Steel



Accent Walls
Wood look phenolic panels



Feature Walls
Gradient mirror glass



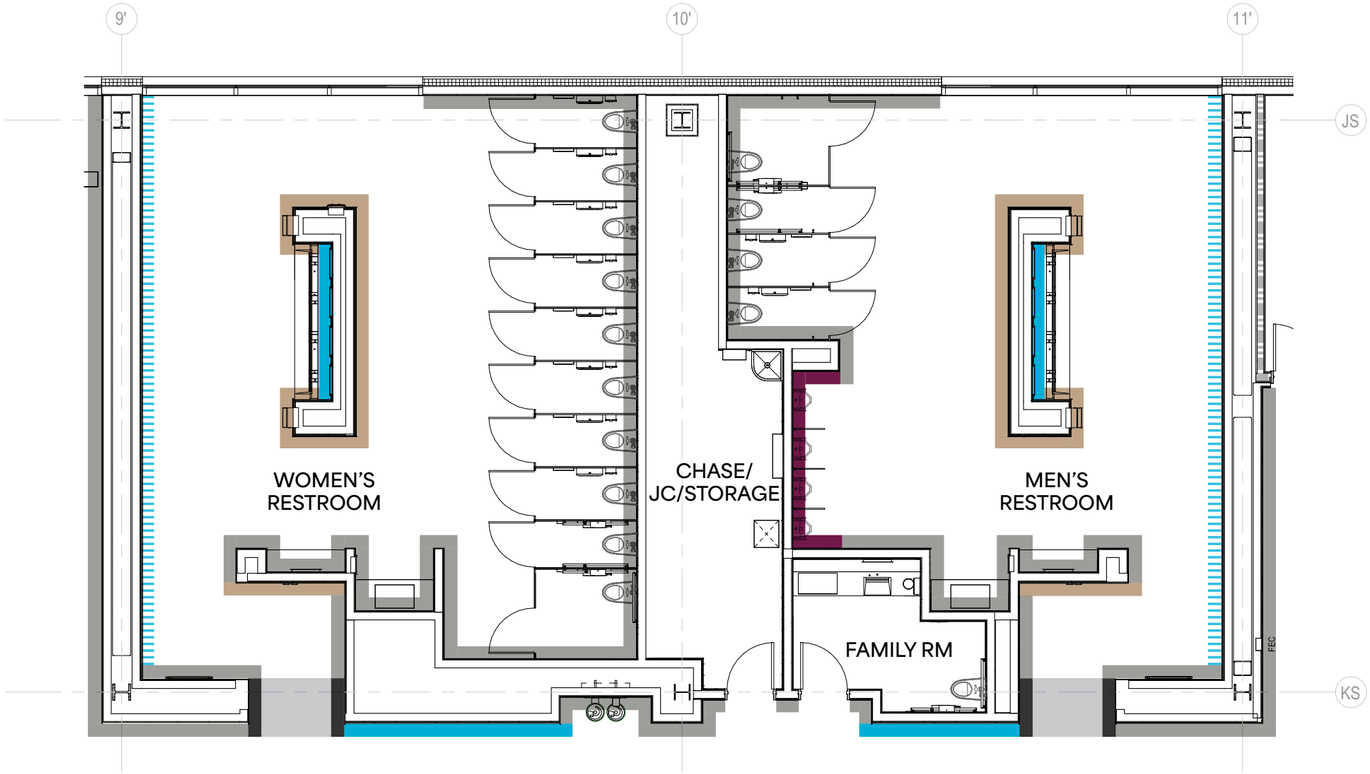
Feature wall finish
Dark large format,
porcelain tile



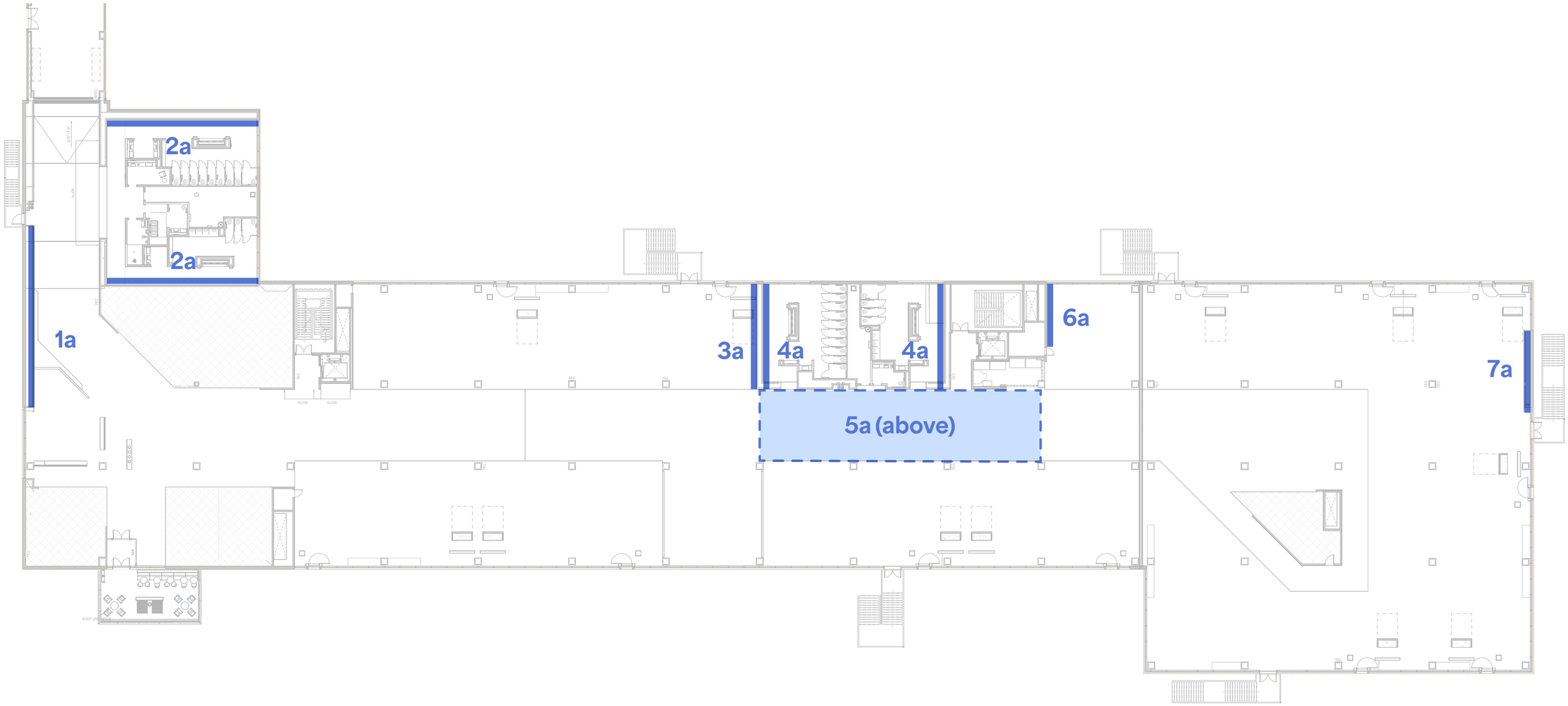
Field walls
Warm grey, large format
porcelain tile



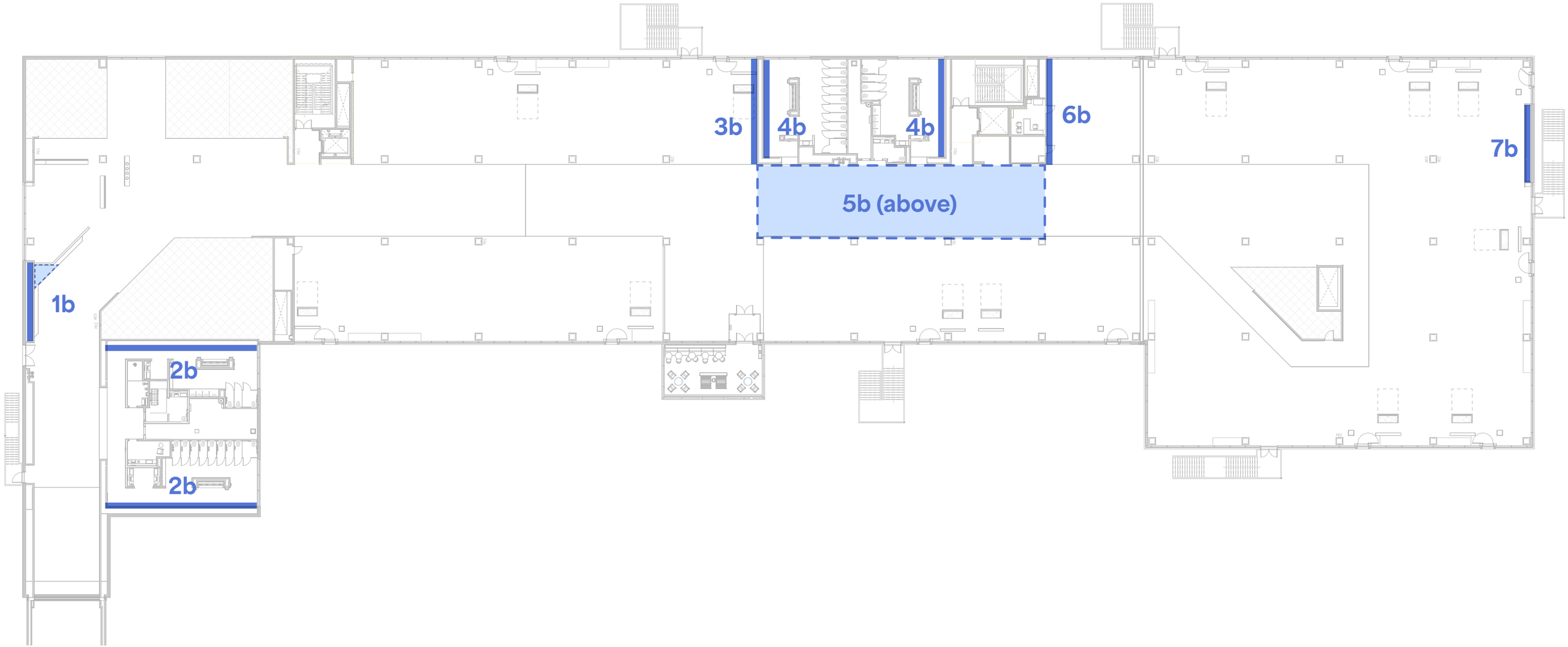
Feature wall finish
Laminated Mirror glass
with artwork image



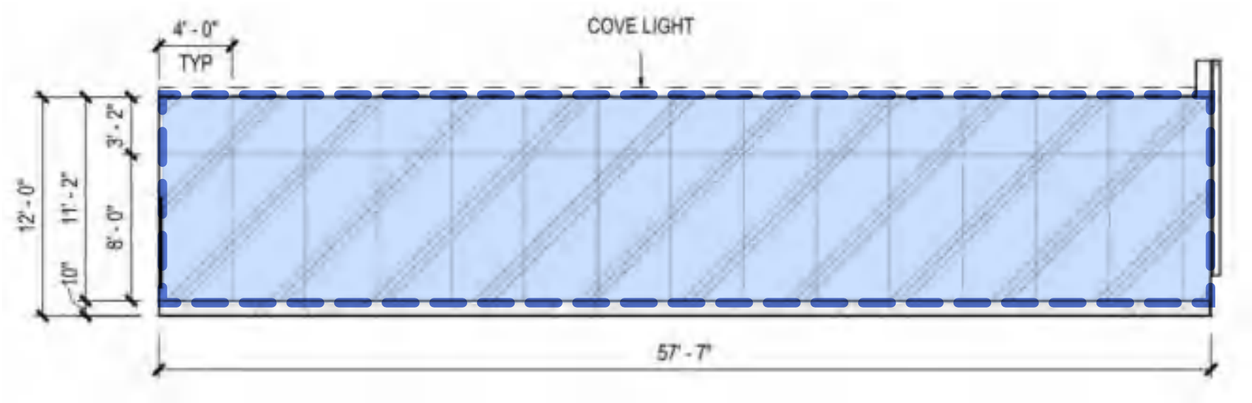
Concourse A: Art Location Plan



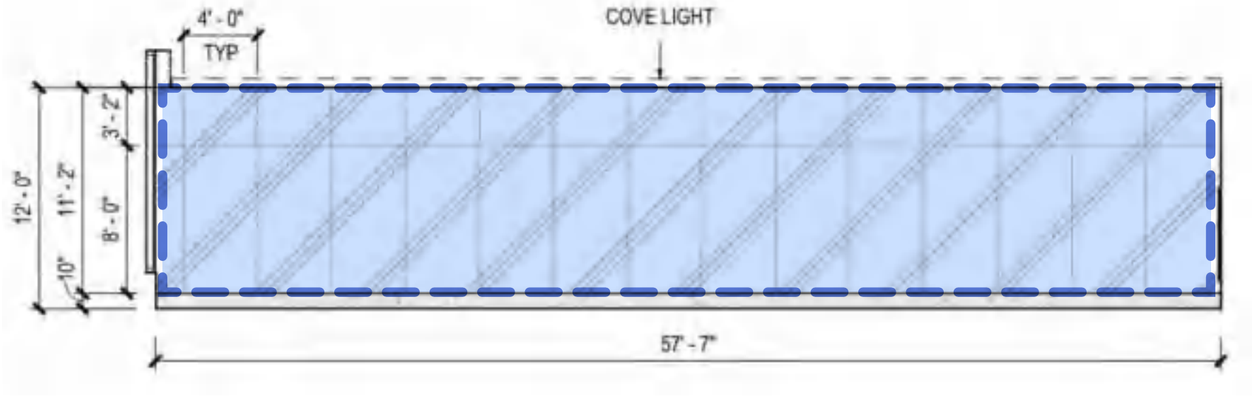
Concourse B: Art Location Plan

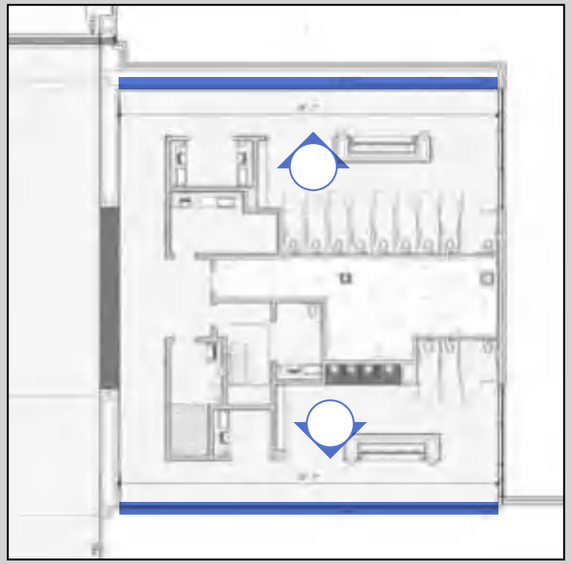


North Elevation: Glass Panels



South Elevation: Glass Panels





Plan

2a: Restroom Walls

2 separate locations in the west bend area of Concourse A. Mens/womens digitally printed graphic only (laminated applied to glass). No additional power, data, accent lighting is anticipated.



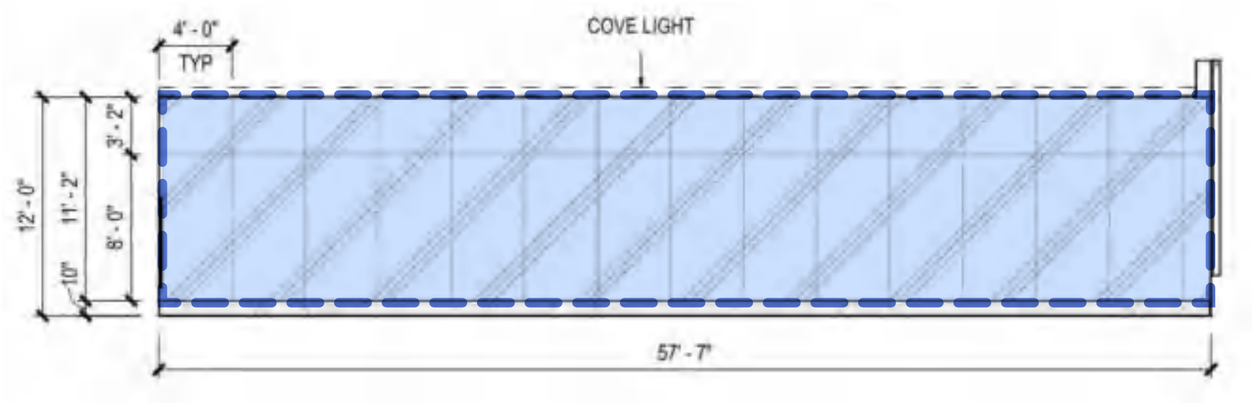
2a: Restroom Walls (Mens)

*similar view for 2b

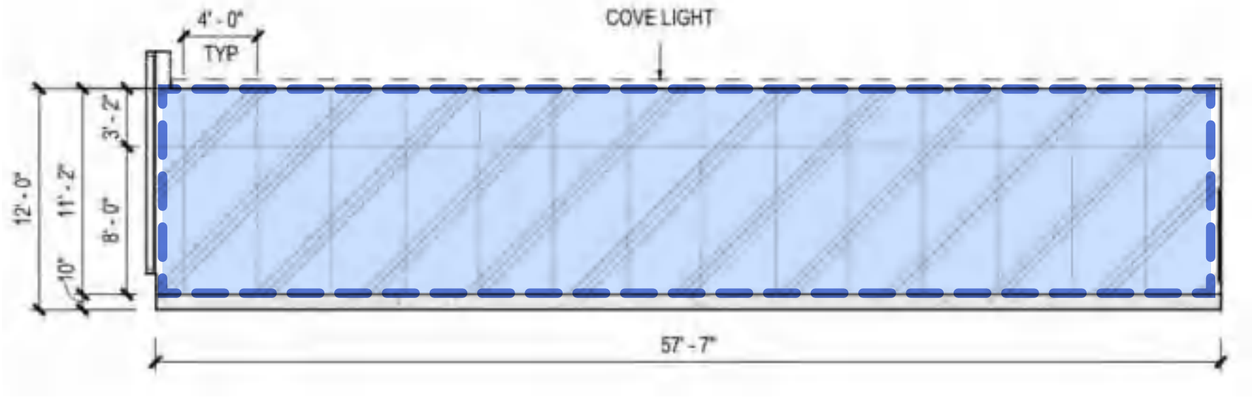


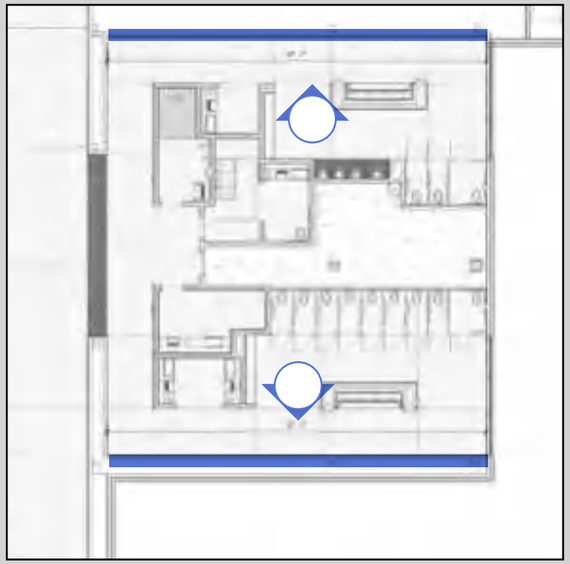
2a: Restroom Walls (Womens) *similar view for 2b

North Elevation: Glass Panels



South Elevation: Glass Panels



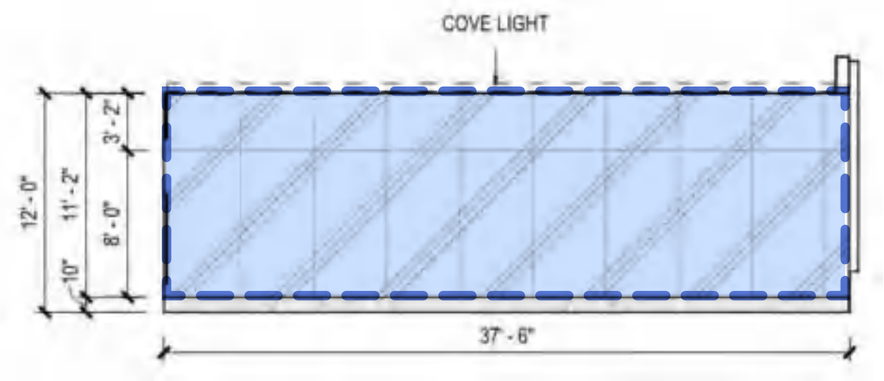


Plan

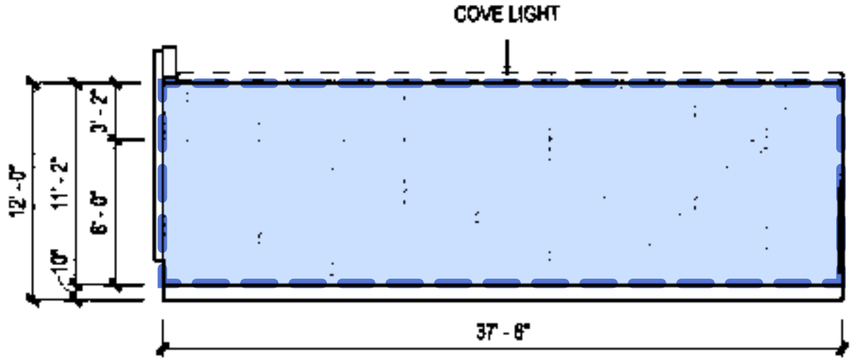
2b: Restroom Walls

2 separate locations in the west bend area of Concourse B. Mens/womens digitally printed graphic only (laminated applied to glass). No additional power, data, accent lighting is anticipated.

West Elevation: Glass Panels (4’-0” W x 9’-0”)



East Elevation: Glass Panels (4’-0” W x 9’-0”)

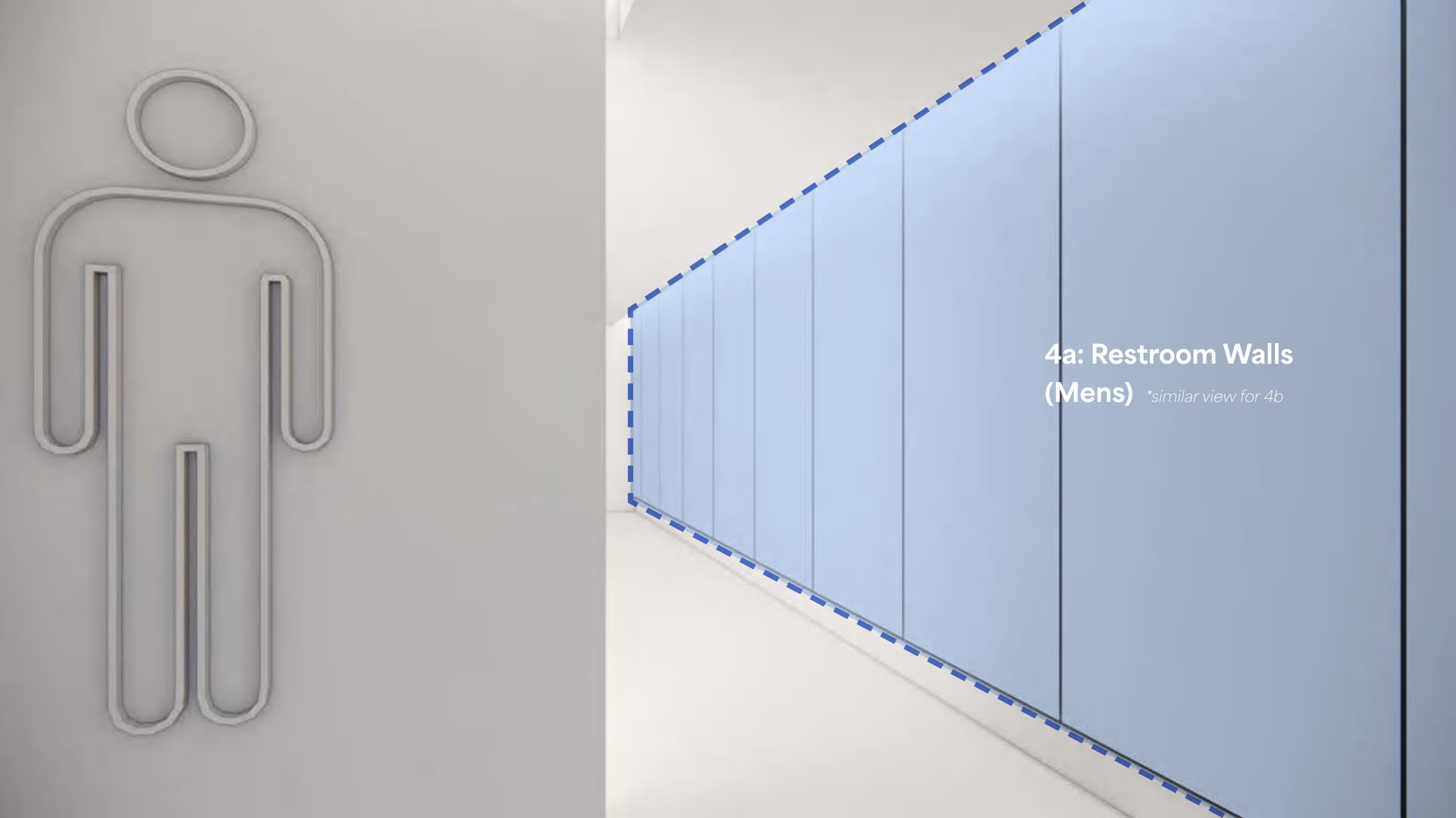


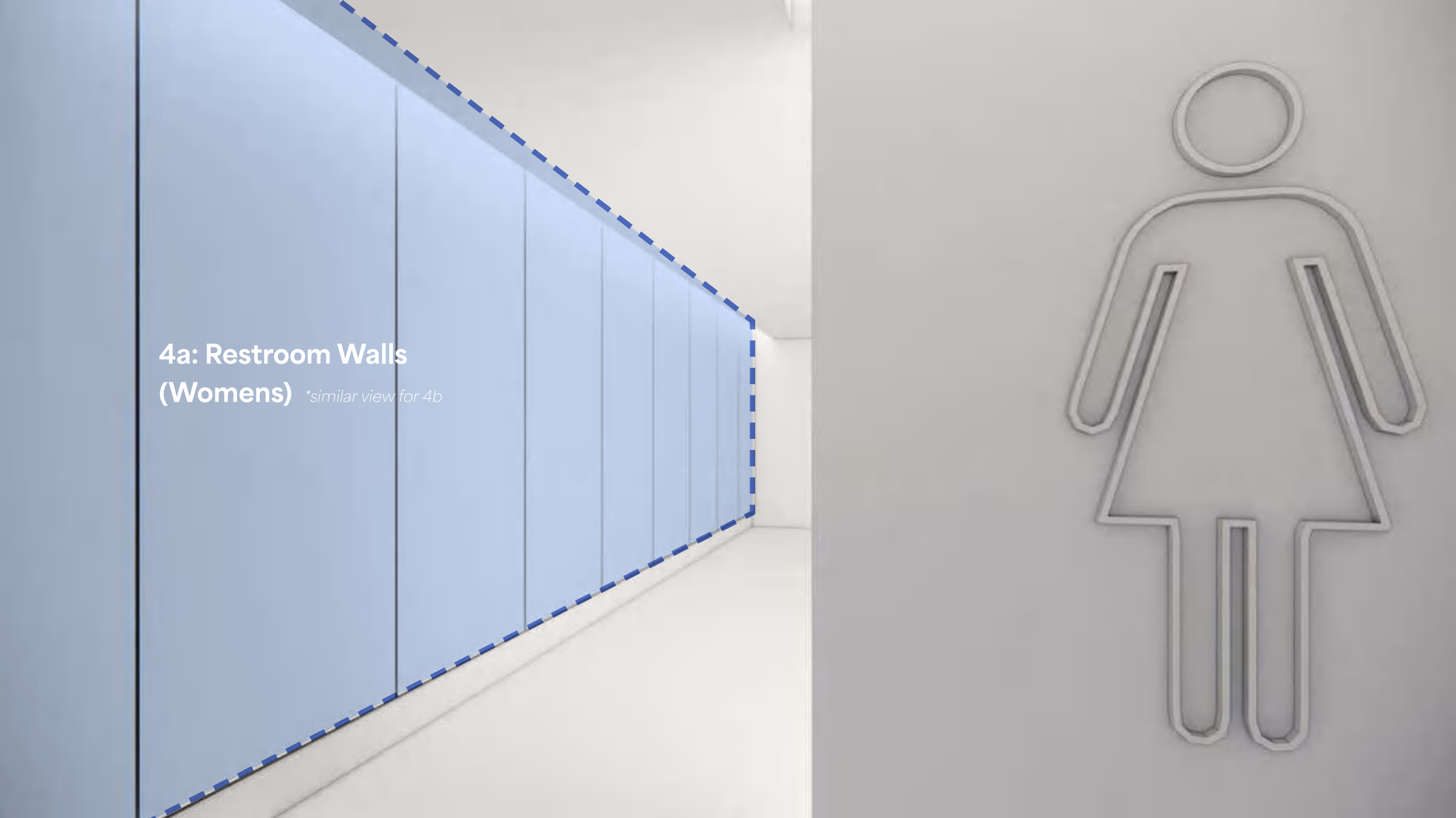


Plan

4a: Restroom Walls

2 locations: mens/womens digitally printed artwork. No additional power, data, accent lighting is anticipated.


4a: Restroom Walls
(Mens) *similar view for 4b


4a: Restroom Walls
(Womens) *similar view for 4b

DIGITAL ARTWORK REQUIREMENTS

GENERAL ARTWORK INFORMATION

- Because images may vary between devices, if you require the glass product to match an existing material (fabric, stone, etc.), please provide Goldray with a hard copy color proof or a physical material sample. This will ensure we have an accurate representation of your artwork and will avoid extra costs.
- If applicable, please provide pantone colors or specific color fan references for color match requests.
- Please convert all font to paths/outlines/curves to avoid font substitutions. Otherwise include or embed all fonts. Converting fonts is recommended to avoid delays and font copyright infringement.



FILE FORMAT (VECTOR)

Vector format is artwork constructed using math to create points, lines, shapes, fills, etc. Vector files can be enlarged without losing resolution.

- Acceptable formats: Corel Draw (CDR), Adobe Illustrator (AI), or Inkscape (SVG). EPS and PDF are also accepted.
- AutoCAD - Not recommended for graphics artwork but acceptable for elevation details. Include hard copies and final cut list.
    - » Please avoid the use of splines in CAD files and instead incorporate arcs for curved shapes.
- Please delete all non-glass related information from your vector files.

GOLDRAY

GLASS

FILE FORMAT (RASTER)

Raster format is artwork created using pixels, which when enlarged can become distorted or "pixelated" and lose quality.

- Acceptable formats (Preferred): Adobe Photoshop (PSD) and TIFF (no image compression).
  - » Many stock websites use JPG format, which is also acceptable. Additional raster formats include: PNG, BMP, PDF and EPS.
- Avoid all forms of image compression in raster files (TIFF, BMP, GIF, all JPG).

Viewing Distance	Resolution at Full Size
Close (Up to 1 metre)	120 DPI to 300 DPI
Medium (1 to 6 metres)	70 DPI to 120 DPI
Far (More than 6 metres)	30 DPI to 70 DPI

- It is important to note that although resolution is often linked to image quality, it is not necessarily always the case. For example, if the quality of an image is poor, such as blurry or containing artifacts, it cannot be "fixed" by increasing the resolution of the file.

MEDIA TRANSFER FORMAT

- Acceptable formats: CD ROM, USB flash drives, cloud services.
- Please label all customer-supplied materials (USB drives or CDs) with file names, programs, and version numbers used.
- Please include a contact name and phone number for any media related questions we may have.