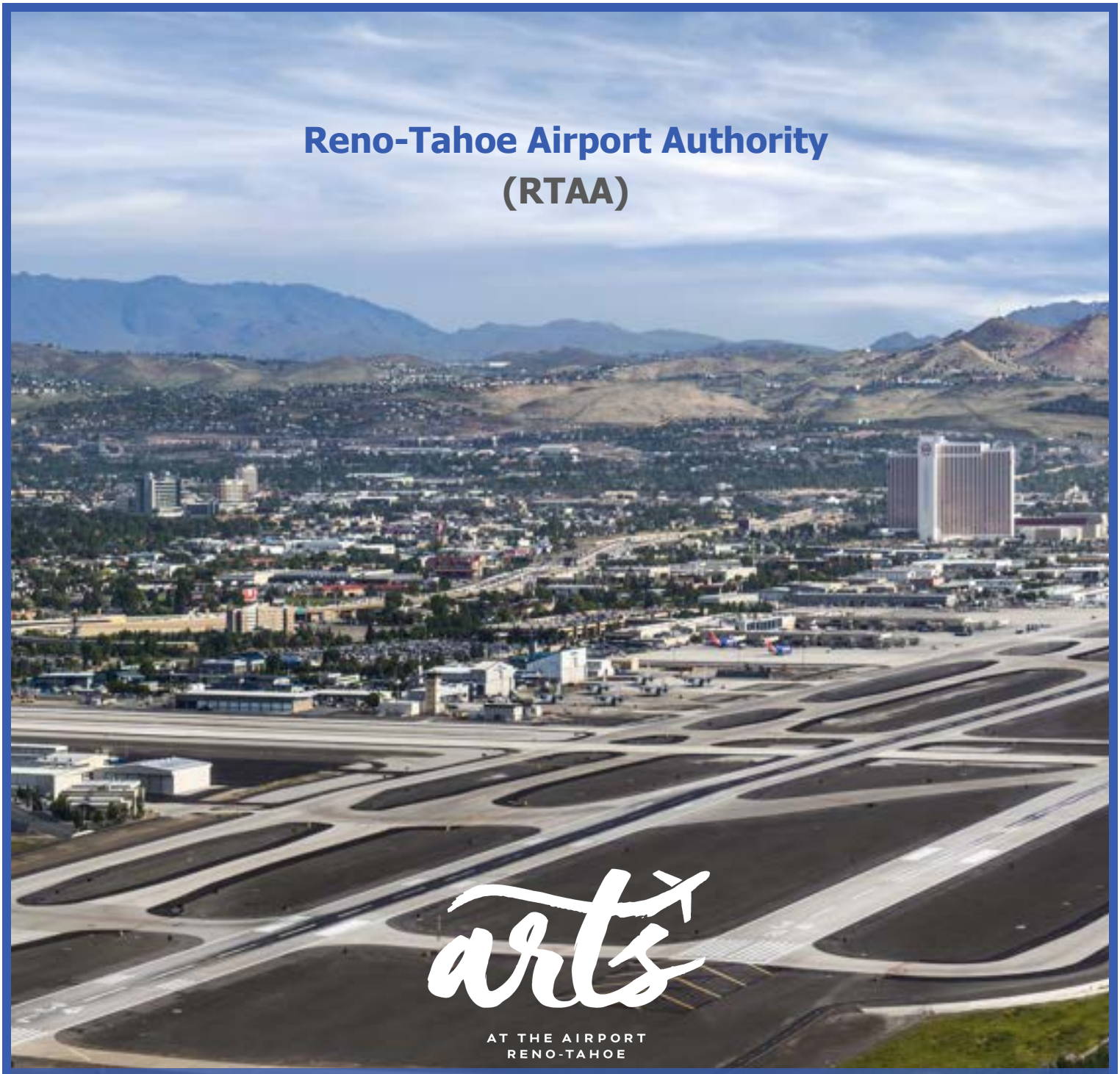
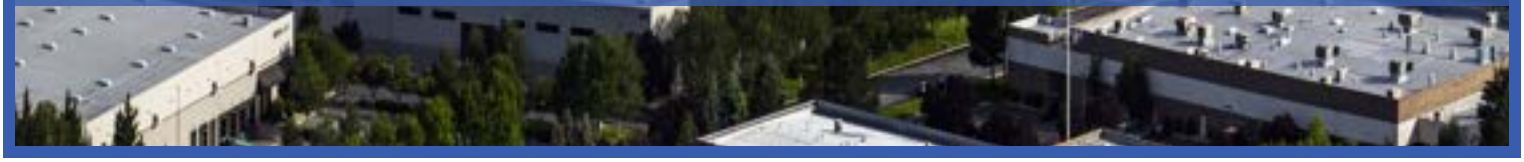
Reno-Tahoe Airport Authority
(RTAA)



RFQ #26/27-12

Permanent Public Art at Reno-Tahoe International Airport New Gen A&B Concourses - Ceiling-Based Artwork



REQUEST FOR QUALIFICATIONS

PERMANENT PUBLIC ART AT RENO-TAHOE INTERNATIONAL AIRPORT NEW GEN A&B CONCOURSES

CEILING-BASED ARTWORK

RFQ #26/27-12

DUE DATE/TIME: THURSDAY, JANUARY 14, 2027 @ 11:59 PM [PST]

INDEX

1. OVERVIEW 3
2. INSTRUCTIONS 3
3. PURPOSE 4
4. RTAA BACKGROUND 4
5. TRANSFORMING RNO - FUTURE CONSTRUCTION 6
6. ABOUT THE PROJECT 6
7. PROJECT BUDGET 8
8. SCOPE OF SERVICES 8
9. MINIMUM QUALIFICATIONS 9
10. ELIGIBILITY 9
11. RFQ COMMUNICATIONS & INQUIRIES 9
12. SCHEDULE 10
13. PRE-SUBMITTAL MEETING 11
14. PREPARATION OF THE SUBMITTAL 12
15. SUBMITTAL REQUIREMENTS 12
16. RECEIPT OF ADDENDA 14
17. SUBMITTAL DEADLINE & LOCATION 14
18. EVALUATION CRITERIA 15
19. SELECTION & AWARD PROCESS 15
20. REJECTION OF SUBMITTALS & INCURRED COSTS 17
21. APPEAL BY UNSUCCESSFUL RESPONDENTS 17
22. SUBSTITUTION OF ASSIGNED TEAM MEMBERS 18
23. BOYCOTT OF ISRAEL 18
24. REQUIRED AGREEMENT PROVISIONS 18
25. COMPLIANCE WITH LAWS & REGULATIONS 18
26. CONFLICTS OF INTEREST 18
27. NON-COLLUSION 19
28. INSURANCE REQUIREMENTS 19
29. PUBLIC WORKS AND PREVAILING WAGE 19
30. PROPRIETARY INFORMATION - PUBLIC DISCLOSURE 19
31. INTEGRATION 20
ATTACHMENT A – ARTIST CERTIFICATIONS LIST 21
ATTACHMENT B – SITE MAPS & DRAWINGS 22

1. OVERVIEW

Project:
The Reno-Tahoe Airport Authority (RTAA) Arts at the Airport Program seeks to commission a professional visual Artist, or Artist Team, to design, create, and install site-specific ceiling-based/suspended artwork(s) to be located inside the new Concourses A & B, part of Reno-Tahoe International Airport (RNO) property. This artwork will be thematic, public-facing, and part of the permanent collection at the Airport.

Call Type: RFQ, Public Art, interior ceiling-based, suspended artwork
Location(s): Two (2) interior ceiling-based/suspended artwork(s), located in new Concourses A & B, Reno-Tahoe International Airport (RNO), Reno, Nevada, to be awarded to two (2) different Artists/Artist Teams
Eligibility: Local, Regional, National (refer to Section 10, Eligibility for full eligibility requirements)
State: Nevada
Budget: $220,000 each, all inclusive
Application Open: Monday, November 16, 2026
Entry Deadline: Thursday, January 14, 2027, 11:59 PM [PST]
Contact Email: kduggan@renoairport.com and RNOpublicart@gmail.com
Site Details: Refer to **Attachment B – Site Maps & Drawings**

APPLICATION REQUIREMENTS via CallforEntry.org (CaFÉ/Creative West):
https://tinyurl.com/2t32jauk

1. Résumé/CV
2. Artist Statement/Bio
3. Letter of Interest
4. Portfolio images (maximum of 10), with descriptions
5. Three (3) professional references
6. All forms in **Attachment A – Artist Certifications List** must be electronically reviewed, filled out as required, and signed as required via CallforEntry.org.

2. INSTRUCTIONS

Please follow each step of the process. Incomplete Submittals will be deemed non-responsive and will not receive further consideration. See Section 14, Preparation of the Submittal and Section 15, Submittal Requirements for further details.

Step 1: Carefully read and review the RFQ information.
a. Prepare your application materials according to the guidelines.

Step 2: Upload application materials to CallforEntry.org (CaFÉ) (now Creative West).
https://tinyurl.com/2t32jauk

a. Create a free artist profile at https://www.callforentry.org/. For assistance setting up your profile, visit https://www.callforentry.org/artist-help-cafe/.
    i. CaFÉ/Creative West is a website tool for artists to store images from their portfolio, biographical information, artist statements, etc. The website does not charge a fee for artists to store their information. Some Calls for Artists from other organizations may charge an application fee to artists, but RTAA will not charge artists a fee to respond to its Calls for Artists.

ii. CaFÉ will assist the RTAA in managing the large number of artist submissions expected to be received in response to public art solicitations and in reviewing the submissions equitably.
iii. Adjust your notifications settings in CaFÉ to be notified of future Calls for Artists.

Step 3: Verify all required documents have been filled out and signed as required and uploaded to CallforEntry.org.

a. Refer to Section 15, Submittal Requirements for further details.

3. PURPOSE

The Reno-Tahoe Airport Authority (RTAA) has issued this Request for Qualifications (RFQ) with the sole purpose and intent of obtaining Submittals from qualified artists or teams (Respondent) to provide permanent artwork for the New Gen A&B Concourses.

1% for Art Resolution

By way of the RTAA's Board Resolution No. 552, a minimum of 1% of RTAA-funded design and construction costs for capital improvement projects in public spaces will be allocated for public art. The RTAA Board of Trustees has pledged a minimum of 1% of RTAA-funded design and construction costs for capital improvement projects in public spaces to public art. These projects will be completed in partnership with local and regional art organizations through the Reno-Tahoe Airport Authority's Art Advisory Committee (Committee), utilizing their expertise for recruitment, selection, acquisition, installation, and maintenance of the permanent artwork.

As is more fully explained in Section 19, Selection & Award Process, an award, if made, will be made to the best overall Artist whose Submittal is most advantageous to the RTAA, taking into consideration the evaluation factors set forth in this RFQ. The RTAA reserves the right to not award an Agreement for any work herein; issuance of this RFQ does not guarantee any subsequent award. Furthermore, the RTAA reserves the right to hire any additional artists, consultants, or subject matter experts for specialty items, as needed, at its discretion. Additionally, the RTAA reserves the right to negotiate additional services and/or extend the duration of the Agreement with the selected Respondent(s), as the RTAA may deem necessary to fulfill the Project. If awarded, an Agreement will be effective on the date the Agreement is approved by the RTAA Board of Trustees, signed by all required parties, and filed with the Director of Contracts & Procurement.

4. RTAA BACKGROUND

The RTAA is a quasi-municipal corporation created by the Nevada State Legislature which began operation on July 1, 1978. The act creating the RTAA provides that it will serve a public use and will facilitate safe and convenient air travel and transport to and from the Reno-Tahoe area. The nine-member Board of Trustees that governs the RTAA is appointed by local public entities. The RTAA is an independent entity that is not part of any other unit of local government and does not use local property or sales tax revenue to fund its operation.

The RTAA owns and operates the Reno-Tahoe International Airport (RNO) and the Reno-Stead Airport (RTS). Together, the RTAA's airports are powerful economic engines that have an estimated $3.6 billion annual economic impact on the local economy and generate over 24,000 jobs.

According to the latest available Federal Aviation Administration (FAA) statistics, RNO is the 67th busiest commercial passenger airport in the nation (FAA Calendar Year 2023 Preliminary Enplanement Data).

RNO also has a vibrant general aviation community and is home to the Nevada Air National Guard. As defined by the FAA, RNO is a small hub Part 139 commercial service airport and serves over 4.9 million origination and destination (O&D) passengers annually. RNO is home to the following passenger air carriers: Alaska Airlines, American Airlines, Delta Airlines, Frontier, jetBlue Airlines, JSX, Southwest Airlines, Sun Country Airlines, United Airlines, and Volaris. RNO also has substantial cargo activity with three major air cargo carriers: FedEx, DHL, and UPS.

RTS, located approximately 14 miles north of RNO, is a general aviation reliever airport with over 5,000 acres and approximately 200 based aircraft. RTS is an FAA Designated UAS test range and was the birthplace of the Lear Fan – a revolution in airplane design. Additionally, RTS has worked with the Bureau of Land Management (BLM) to develop an air tanker firefighting facility and is also the site of military operations.

The background information provided in this section is intended only to give Respondents a brief familiarization with the RTAA and its airports. The information provided herein has been obtained from sources considered to be reliable. However, the RTAA and its Board of Trustees, officers, employees, agents, and contractors are not liable for the accuracy of the information or for its use by Respondents. Respondents must independently evaluate circumstances and conditions that may affect their response and their ability to provide the required services as detailed herein.

About Arts at the Airport

An Airport Art Plan was passed in 2004 that set into motion a means of celebrating the region's cultural heritage and offering an artistic experience to passengers, tenants, and employees. The Connector Collections Gallery at RNO was established a year later as an excellent rotating exhibit venue with high visibility. In 2013, it transitioned in name and location to the depARTures Gallery and continues to feature quarterly rotating exhibitions of all art forms from local and regional organizations and artist collectives. An annual Employee Art Show, sponsored by the National Arts Program, and a Burning Man-themed exhibit that aligns with the popular annual event, are also featured in the Gallery. In addition, RNO hosts performing artists throughout the year and is the proud home of three permanent Douglas Van Howd sculptures.

Reno-Stead Airport displays a collection of unique art, including a museum-quality exhibit highlighting the airport's history as a WWII Army airbase, a donated Cassutt SLD 1A racing aircraft, and 60 official posters beginning in 1964, honoring each year of the National Championship Air Races.

On September 9, 2021, a pledge was made for a dynamic, robust, innovative, and interactive public art experience when the Board of Trustees passed Board Resolution No. 552. The Resolution highlights a commitment to funding public art (a minimum of 1% of RTAA-funded design and construction costs for capital improvement projects in public spaces) integrated into the architecture, interior, grounds, and travel experience at RNO and RTS. It promotes high standards and artistic excellence, suitable for a family audience and for the enjoyment of passengers, tenants, and employees, as well as the celebration of diversity and inclusion. Subsequently, on April 13, 2023, the Board of Trustees approved the RTAA's Public Art Master Plan, a collection of best practices informed by community engagement and guided by research and policy. The Master Plan merged the RTAA's rotating and performance art programs with the Board of Trustees' vision for the 1% initiative.

5. TRANSFORMING RNO - FUTURE CONSTRUCTION

RTAA is transforming the future travel experience at RNO with a multi-year program, MoreRNO. This construction program, the largest ever at the Airport, will bring passengers more of what they love. RNO will have more local restaurants, more shops, more space to park cars, more room to hug loved ones, more public art, and more architecture inspired by the Reno-Tahoe region. The improvements will come at an estimated cost of $1 billion and will take approximately 6-8 years to complete.

For more information, visit: https://www.renoairport.com/morerno/

The RTAA recognizes the importance of arts and cultural expression in making the all-important first and last impressions on passengers and guests and provides multiple venues for artists and community art organizations seeking exposure for their work, collections, and performances. We strive to engage passengers, enrich the traveling experience, and reflect the culture of the region, while celebrating everyone's life experiences.

6. ABOUT THE PROJECT

About the RNO New Gen A&B Concourses
Reno-Tahoe International Airport is making a transformative investment in the future with the replacement of the current concourses with the construction of two new concourses, designed to meet the demands of modern air travel.

The current concourses, built in the early 1980s, have served our community well, but they were designed for a different era – one with smaller aircraft and fewer passengers. As travel has evolved, these once sophisticated spaces have become crowded and outdated.

The new A and B concourses, which will replace and rename the current B and C concourses, will be significantly larger and offer the amenities today's travelers expect: more space and seating, abundant natural light, advanced travel technology, and a wider variety of shops and restaurants.

With a focus on sustainability at the forefront, our airport is introducing a new Central Utility Plant (CUP) to power our concourses. Even though it will be servicing a larger space, it will do so with greater efficiency. Ultimately, these concourses will bring a new generation of travel to Reno-Tahoe, built to serve the next 40 years and beyond.

For more information about the RNO new concourses, visit:
https://www.renoairport.com/morerno/new-concourses/

The project sites for the Artwork can be viewed in more detail in **Attachment B – Site Maps & Drawings**.

Artwork Themes:

- Incorporate the RTAA's Modern Mountain design theme and Exterior Improvements Concepts & Guidelines: https://www.renoairport.com/doing-business/construction-design/. The selected Respondent's artwork will be subject to the RTAA's design theme, concepts, and guidelines.
- Speaks to the spirit, culture, striking landscapes, and/or people of Northern Nevada.
- Embodies the region's natural features including lakes, rivers, mountains, and other distinct characteristics such as Nevada's legacy as the "Battle Born State" and/or its rich aviation history.

Artwork Goals:

- Enliven the space.
- Create a welcoming moment for visitors, travelers, and staff.
- Foster an authentic sense of place uniquely tied to Northern Nevada.
- Enhance the airport experience.
- Connect the exterior and interior areas through themes, design, patterns, or colors.

The Artwork should…

- Be lightweight, yet durable.
- Be low maintenance.
- Be appropriate for all employees, staff, police officers, travelers, and guests.
- Comply with any applicable safety regulations.
- Comply with Building code requirements for weight loads, heights, construction specifications, fire life safety, UL rated listings, accessibility, maintenance, etc.
- Comply with FAA regulations, as required.
- Follow established building themes.
- Reinforce artwork goals.

The Artwork should NOT…

- Impact circulation or traveler flow.
- Compete with or cover existing building elements, technology, advertising, or signage.
- Be designed from sharp or heavy materials.

The Artwork could…

- Match exterior and interior components and design iconography.
- Integrate layers of design elements that celebrate and reflect the natural beauty and distinct characteristics of the region.
- Use a combination of design elements and/or materials.



For more visuals of the project site and drawings of the entry areas refer to **Attachment B – Site Maps & Drawings**.

Installation Notes – Suspended Artwork Specifications

- Suspended artworks will require signed and sealed stamped engineering drawings for approval.
- Primary structural loading: The current roof beams can support approximately 400 pounds of artwork per beam without upsizing, based on the conservative assumption that the full load could occur at a single point along the beam. This may be refined once the number, location, and spacing of artwork supports are established.
- General structural ceiling attachment points to be determined by artist – above ceiling connections will require project coordination by Artist and construction team.
- Artwork connection points must coordinate with other ceiling details, flooring, clerestory, sprinklers, and/or technology components.
- Note: Design and installation timeline for interior ceiling-based artworks will be staggered for Concourse A & Concourse B.

Project Criteria & Limitations

Reno-Tahoe International Airport (RNO) is open around the clock, 24 hours per day, 7 days per week. All airport/airline operations will continue throughout the construction period; therefore, artwork creation, execution, and installation times may be specific and limited. The selected Artist or team will be required to submit a mobilization plan designed to address the implementation of the final artwork.

7. PROJECT BUDGET

The RTAA's Arts at the Airport program commission locations and budget are as follows:

New Gen A&B Concourse Locations: two (2) approximately 100' x 20' x 12' of ceiling area for suspended artworks
Budget: up to **$220,000**, all inclusive

Budget includes, but is not limited to, semi-finalists' stipends, design fees, travel, mileage, per diem, engineering, fabrication, supplies, material costs, meeting and administration hours, labor, artist fees, legal review fees, approval by a Nevada-licensed engineer, permits, licenses, lighting, equipment rentals, delivery/shipping, storage, documentation, installation, usage, and licensing.

8. SCOPE OF SERVICES

The RTAA is soliciting Submittals from Respondents experienced in providing permanent artwork in public spaces that meet the qualifications to be commissioned for the New Gen A&B Public Art project.

Semi-finalists selected to move forward to the RFP stage will be required to create an artwork proposal that includes sketches, renderings, written artwork details, engineering details, a timeline, and budget breakdown. Artists or Artist Teams will present their proposals virtually to the RTAA Public Art Selection Committee.

The selected Respondents (Finalists) will be expected to sign a contract outlining details of the project, including design, fabrication, engineering, transport, and installation of the artwork on-site at RTAA's Concourse A or Concourse B (Scope of Services), as well as a VARA waiver. The selected Respondents will

receive general direction from the RTAA's Public Art Consultant and be administratively responsible to the RTAA.

Any reports, information, data, statistics, procedures, studies, or other forms of communication or information provided by the selected Respondent shall become the exclusive property of the RTAA.

Artists shall provide all equipment, personnel, and expert subconsultants needed to fulfill the requirements of the Scope of Services.

9. MINIMUM QUALIFICATIONS

The RTAA, in its sole discretion, will determine if a Respondent (Artist or Artist Team) is qualified and will base its decision on the information included in the Respondent's Submittal as well as on the RTAA's own investigations. The RTAA has established the following minimum qualifications that the Prospective Artist should meet in order to be considered a qualified Respondent.

a. Has a minimum of five (5) years' experience providing permanent artwork similar in scope and size to that described for this Project; and
b. Has completed at least one (1) art commission (public or private) within the last five (5) years; and
c. Has demonstrated quality of artistic design in alignment with the Scope of Services; and
d. Has demonstrated experience working with stakeholders, architects, engineers, designers, and/or contractors; and
e. Has demonstrated experience completing art installations within specified deadlines.

10. ELIGIBILITY

Professional visual artists, or artist teams, at least 18 years of age are eligible. Artists residing in the United States are eligible to submit. Demonstrated experience creating commissioned public art and working with diverse community stakeholders is desired.

Employees of the Reno-Tahoe Airport Authority (RTAA), the RTAA Board of Trustees, appointed RTAA Art Advisory Committee members, RTAA tenants or their employees, airline employees, airline affiliate partner employees (including any appointees thereof), and each of their respective consultants, contractors, employees, subcontractors, and immediate family members are ineligible to submit a response to this solicitation. Additionally, any artist that is providing artwork or design services for an RTAA concession tenant for use at RNO, whether through award as a result of solicitation, direct commission, or other means, is ineligible to submit a response to this solicitation.

11. RFQ COMMUNICATIONS & INQUIRIES

Prospective Respondents must direct all communications regarding this RFQ to:

Katelyn Duggan, Senior Buyer
RTAA Contracts & Procurement Department
(775) 328-6673
kduggan@renoairport.com

Holly Hayden
Public Art Consultant & Artist Liaison
RNOpublicart@gmail.com

Communications from Prospective Respondents must strictly adhere to the following requirements. Except for inquiries directed through the authorized representatives identified above, the RTAA, through its officers and employees, will neither meet nor otherwise communicate individually with Prospective Respondents. The RTAA may, at its sole discretion, disqualify any Respondent who fails to observe this requirement.

Beginning on the date this RFQ is issued and until the date the Agreement is awarded or the RFQ withdrawn, all persons or entities that respond to this RFQ, including their authorized employees, agents, representatives, proposed partners, subcontractors, joint ventures, members, or any of their lobbyists or attorneys (collectively, the Respondent), will refrain from any direct or indirect contact with any employee, officer, or agent of the RTAA (other than the authorized representatives above), including the Board of Trustees, MoreRNO program and Airline Technical Representative personnel, or members of the Selection Committee. This policy is intended to create a level playing field for all Respondents, ensure that agreements and contracts are awarded in public, and protect the integrity of the selection process.

As long as this RFQ solicitation is not discussed, Respondents may continue to conduct ongoing business with the RTAA and discuss with RTAA staff matters and projects that are unrelated to this RFQ.

12. SCHEDULE

All dates below are subject to change. Should dates change, the RTAA will notify Prospective Respondents via written addendum issued via CallforEntry.org. The RTAA is not responsible for costs or losses incurred by any Respondent due to date changes.

A Submittal may be withdrawn by written notice, provided such notice is received prior to the due date and time set forth for Submittal opening. The RTAA reserves the right to hold Submittals for 120 calendar days from the date of the opening before awarding or rejecting said Submittals.

EVENT	DATE
RFQ Release via CallforEntry.org (refer to Section 2, Instructions)	November 16, 2026
Non-Mandatory Artist Info Session via Zoom	December 7, 2026 10:00 AM-11:00 AM [PST]
Written Questions Due to RTAA	December 10, 2026
RTAA Written Responses to Questions via Addendum Posted to CallforEntry.org (refer to Section 11, RFQ Communications & Inquiries)	December 14, 2026
Application Due Date & Time / RFQ CLOSED	**Thursday, January 14, 2027 11:59 PM [PST]**
Notification to Semi-Finalists	Late January 2027
RFP Phase for Semi-Finalists	February through March 2027

EVENT	DATE
RFP Pre-Proposal Info Session and Q&A for Semi-Finalists	Mid-February 2027
Proposal Presentations by Semi-Finalists (Virtual)	March 2027
Issue Notice of Intent to Award to Finalist	Late March 2027
Agreement Negotiation & Legal Review	March through April 2027
RTAA Board of Trustees Meeting/Award Consideration	April 8, 2027 or May 20, 2027
Notice to Unsuccessful Respondents	No later than May 20, 2027
Finalist's Artwork Revisions/Approvals	Varied dates
Artwork Fabrication	Concourse A: Spring/Summer 2027 Concourse B: Winter 2027/Spring 2028
Estimated Artwork Installation	Concourse A: Summer 2027 Concourse B: Summer 2028
Concourse A Opens	2028
Concourse B Opens	2029

13. PRE-SUBMITTAL MEETING

A non-mandatory Artist Info Session will be held on Monday, December 7, 2026, commencing promptly at 10:00 AM [PST], via Zoom.

Watch on Zoom:
https://us02web.zoom.us/j/83524367284?pwd=bMbv8E0q4xayaXzumKIOy9zboX4vLc.1

Meeting ID: 835 2436 7284
Passcode: 420919

Dial in or listen only: +1 (386) 347-5053 or +1 (507) 473-4847

At the Pre-Submittal Meeting (Artist Info Session), RTAA staff will provide a brief overview of the Project expectations, submittal requirements, and timeline, followed by a question & answer session. The purpose of the Pre-Submittal Meeting is to allow an open forum for discussion with RTAA staff regarding the RFQ, with all Prospective Respondents having an equal opportunity to hear and participate. Verbal questions will receive verbal responses, neither of which will be considered official nor become a part of the RFQ.

Respondents are not required to attend the Pre-Submittal Meeting; therefore, Submittals will not be contingent upon attendance at this meeting. However, it is highly recommended that Prospective

Respondents attend, as this is the only opportunity to interface with RTAA staff while the solicitation is ongoing.

The Pre-Submittal Meeting will be recorded and the link to the Zoom recording will be posted to CallforEntry.org and the RTAA website.

14. PREPARATION OF THE SUBMITTAL

All attachments, special instructions, and terms and conditions of the RFQ must be carefully reviewed. Failure to do so may result in a Respondent's Submittal being deemed non-responsive. Any discrepancies, irregularities, or lack of clarity in the RFQ should be brought to the attention of the RTAA Contracts & Procurement Department for correction or clarification prior to the deadline for submission of questions, as specified in Section 12, Schedule.

Any addenda issued shall become an integral part of the RFQ. Respondents shall be required to acknowledge receipt of any addenda as part of their submission via CallforEntry.org.

All Submittals shall be submitted in the form and manner indicated in this RFQ. Any Submittal that is not submitted in the form and manner indicated by this RFQ or that contains information, statements, conditions, or qualifications that place conditions or qualifications on the Submittal for purposes of making an award, or that alters any terms, conditions, specifications, or format that had not previously been approved by written addendum issued by the RTAA's Contracts & Procurement Department, or that does not meet legal requirements, may be declared a qualified, conditional, or non-responsive Submittal and may be rejected without further consideration. Any Submittal that does not fully respond to and comply with all the detailed terms, conditions, specifications, or any requests for information, including the execution of any resulting Agreement, may be declared non-responsive by the RTAA and rejected without further consideration. The RTAA shall not be responsible for errors or omissions of the Respondent.

15. SUBMITTAL REQUIREMENTS

All Submittals and accompanying documentation will become the property of the RTAA and will not be returned. See Section 29, Proprietary Information - Public Disclosure regarding matters of confidentiality.

Submittals are to address the items requested below in the order presented. Conformation with requirements and instructions, accuracy, completeness, legibility, and coherency of the Submittal will be taken into consideration in the evaluation process. Submittals must include the following:

Electronically complete each form via CallforEntry.org, listed herein for reference as Attachment A – Artist Certifications List

1. Artist's Certification [A]
2. Artist's Certification [B]
3. Confidentiality & Certification of Indemnification
4. Acknowledgement of Receipt of Addenda

Upload the following items to CallforEntry.org: https://tinyurl.com/2t32jauk

1. **Artist Statement/Team Bio**
   - Introduce yourself and/or your team.

2. **Letter of Interest** [Page Limit: 1 page]
   - Clearly describe your interest in the Project and how you/your team will be able to contribute to its success.
   - Explain how your art practice is connected to the Reno, Lake Tahoe, and/or Northern Nevada region.
   - Articulate your interest and experience in public art design, fabrication, and/or project collaboration.
   - Summarize your experience in developing and/or executing creative projects of this scope in the public realm at airports, in the Reno-Tahoe area, public buildings, and beyond (i.e., site-specific art installations, interactive and participatory artwork, multi-media projects, creative placemaking events, festivals, etc.).

3. **Résumé/CV** [Page Limit: 1 page for each team member]
   - Artist's Experience: List professional experience, including any commissions, residencies, touring, exhibitions, collaborations, and/or projects involving the community and work in the public sector.
   - Education: List educational background and training.
   - Experience working with organizations, institutions, and/or developers, locally and beyond.

4. **Portfolio Images, Video, Audio, or Multi-Media** [Limit: 10 artwork examples]
   - A relevant body of work that demonstrates conceptual, aesthetic, and technical mastery in at least one (1) artistic medium. Attach a **total of ten (10) maximum** PDF pages, JPG images, or links to a single audio and/or video file.
   - Include a description of each Artwork with each uploaded portfolio image, and/or an image list, to include title, date/year, material(s), size, and budget.

5. **References**
   - Three (3) professional references.
   - Only the references' contact information is needed at this time; do not include letters of recommendation.

This is a solicitation for services based solely on qualifications; **do not submit pricing or Project-specific Proposals with your Submittal**. Only a short-list of Semi-Finalists will advance to the Request for Proposals (RFP) stage of the selection process.

RFP Submission Materials [Additional details, including more detailed Project site information, will be provided at a later date, only to the selected Semi-Finalists. See Section 12, Schedule.]

- Introduction: About the Artist and Artist's team, fabricators, and any support staff (if Résumés/CVs have been updated since RFQ Submittal, please provide a revised copy).
- Project Budget Breakdown: To include Artist's fees, materials/supplies, fabrication, labor, equipment rentals, delivery, installation, etc.
- Project Timeline: Include milestones for supply ordering, fabrication phases, potential site visits, delivery, and installation.
- Artwork Proposal: Include drawings, sketches, renderings, maquettes, 3-D examples as visuals for the artwork, and a written description of the processes, materials, and vision for the Project.
- Maintenance Plan: Include an overall maintenance plan and an overview of durable materials used, including coordination with any landscaping, weather conditions, or cleaning schedules.

16. RECEIPT OF ADDENDA

All official clarifications or interpretations of the RFQ documents will be by written addenda issued by the RTAA's Contracts & Procurement Department. Only written responses to questions will be considered official and will be incorporated as part of the RFQ as an addendum. Written questions may be submitted directly to the authorized representatives identified in Section 11, RFQ Communications & Inquiries or via CallforEntry.org. Written questions must be received no later than the date published in Section 12, Schedule. Additionally, all interested parties are responsible for monitoring CallforEntry.org to ensure receipt of any addenda associated with this RFQ. Respondents are solely responsible for checking CallforEntry.org for any addenda issued for this solicitation.

Respondents shall be required to acknowledge receipt of all addenda by digitally signing the Acknowledgement of Receipt of Addenda form electronically via CallforEntry.org as part of their Submittal. Failure to acknowledge all addenda may be reason for disqualification of the Submittal.

17. SUBMITTAL DEADLINE & LOCATION

Submittals shall be submitted no later than the date and time stated in Section 12, Schedule. Respondents are required to submit online via CallforEntry.org, per Section 15, Submittal Requirements. Respondents must upload documentation per the requirements outlined in this solicitation. Oral, telephonic, faxed, mailed, hand delivered, or emailed Submittals are invalid and will not receive consideration. Respondents must upload the required documentation to CallforEntry.org for their Submittal to be considered responsive. Submittals will only receive consideration if they include an uploaded set of documentation by no later than the Submittal due date and time.

Late Submittals will not be accepted and will be automatically disqualified from further consideration. No Submittal shall be considered if it has not been received via CallforEntry.org online portal submission on or before the Submittal deadline.

Prospective Respondents must direct all questions and communication regarding this RFQ to:

Katelyn Duggan, Senior Buyer
RTAA Contracts & Procurement Department
(775) 328-6673
kduggan@renoairport.com

Holly Hayden
Public Art Consultant & Artist Liaison
RNOpublicart@gmail.com

18. EVALUATION CRITERIA

The RTAA will evaluate Submittals based on the following criteria, exhibited below in no particular order:

EVALUATION CRITERIA
RFQ Evaluation Criteria: **Artistic Excellence:** Works of art in the Artist's portfolio are original, innovative, and of exceptional quality and enduring value. **Relevant Prior Experience:** Artist has created projects of a similar scale and budget and has experience coordinating with multiple stakeholders. Demonstrated mastery of proposed materials, fabrication, and installation. **Appropriateness to Site and Project:** Works of art in the Artist's portfolio indicate that the Artist is likely to be sensitive to the social, economic, cultural, historical, and physical context of the site, either existing or planned. **Low Maintenance & Durable:** Works of art in the Artist's portfolio utilize materials and processes likely to contribute to the longevity of public works of art, especially for projects that will be located outdoors, or the Artist is willing to adopt such practices by collaborating with a partner with relevant specialized expertise.
RFP Evaluation Criteria (Short-Listed Semi-Finalists only): Proposed artwork welcomes the traveling public into RNO's Concourses, utilizing the RTAA's Modern Mountain design theme found in the Exterior Improvements Concepts & Guidelines. Proposed artwork fosters a sense of place uniquely tied to Northern Nevada, reflecting and celebrating the region's natural beauty and distinct characteristics. Demonstrated mastery of proposed materials, fabrication, and installation. Comprehensive feasibility of Proposal, demonstrated through timeline and budget. Low maintenance and high durability of artwork. Potential to work successfully with the Project design team and stakeholders. Ability to work within RTAA's contract requirements.

19. SELECTION & AWARD PROCESS

Each Submittal will be reviewed by the Contracts & Procurement Department to determine if the Submittal is responsive to the RFQ. Submittals deemed to be non-responsive may be rejected without being evaluated by the RTAA's Selection Committee. A responsive Submittal is one which has been electronically signed and submitted by the specified deadline, includes all completed electronic forms of

Attachment A – Artist Certifications List, has **NOT** submitted any pricing information, and has provided all the information to be submitted as required by this RFQ. Respondents who fail to comply with the required and/or desired elements of this RFQ do so at their own risk.

The RTAA's Selection Committee will be comprised of members of the RTAA's Art Advisory Committee, the RTAA's Project team, art and airport professionals, and project stakeholders. The Selection Committee shall review each responsive Submittal and select the Respondents who, in the Selection Committee's sole discretion, are the most qualified to undertake the Scope of Services based on the evaluation criteria in Section 18, Evaluation Criteria. In other words, Respondents determined to be the most qualified through the initial evaluation phase will be "short-listed" and invited to develop a Proposal as a Semi-Finalist. Site-specific Proposals are not requested in response to this RFQ.

Semi-Finalists will receive a $2,000 honorarium to be used for the detailed design and presentation of a developed concept made specifically for the Project site. The selected Semi-Finalists will be required to attend an informational Q&A session where further information and communication about the Project site can be shared. Each Semi-Finalist will be scheduled to share their design and presentation with the RTAA's Selection Committee via Zoom meeting. No site visit will be required. Any relevant information pertaining to the date and time allotment for presentations, location, and questions shall be provided at a later time. The RTAA, at its discretion, may conduct additional interviews or reference checks to seek further clarification about the Artist or team. Evaluation of the short-listed Semi-Finalists will be based on a combination of reference checks and presentations. The decision as to the process, timing, and selection will be at the discretion of the RTAA.

Upon completion of all Semi-Finalist presentations, two (2) Artists or teams will be commissioned to develop, fabricate, and install permanent artwork. Additional requirements will be outlined in the executed Agreement between the RTAA and the Artist. Respondents are expected to have the technical capabilities to design and install such projects, which includes the ability to manage subcontractors, as required, and provide instructions for maintaining the completed piece. The selected Respondent shall be expected to collaborate closely with RTAA's project design team, RTAA's Art Advisory Committee, and/or RTAA staff, and any other necessary parties, to ensure the successful installation of the Artwork. Respondent shall provide all equipment, materials, personnel, and subcontractors needed to fulfill the requirements of this Scope of Services. The finished Project should require little or no regular maintenance.

The RTAA shall not be obligated to accept any Submittal or Proposal but will make an award in the best interests of the RTAA after all factors have been evaluated, per Nevada Revised Statutes (NRS) §332.065. The RTAA may request clarifications, if needed, and a Respondent may be required to submit to the RTAA additional or supplemental information to facilitate the selection process. A selection may be made based on the Submittal or Proposal and initial evaluation criteria alone.

The RTAA intends to select two (2) Artists (Finalists) who represent the most qualified Artists or teams with the most responsive Proposals based on the evaluation criteria in Section 18, Evaluation Criteria. The RTAA will begin the negotiation and award process with Artists based on the evaluated scores. The successful Artists will be invited to enter negotiations with the RTAA once Notices of Intent to Award have been issued. Should the RTAA be unable to negotiate a satisfactory Agreement with an Artist considered to be the most qualified, negotiations may terminate and the RTAA may begin negotiations with the second-most qualified Artist, and so on. Should the RTAA be unable to negotiate a satisfactory Agreement with any of the short-listed Semi-Finalists, the RTAA shall select additional Respondents in the order of

their competence and qualification and continue negotiations in accordance with this section until an Agreement is reached or the RFQ is resolicited. Provided that the RTAA negotiates satisfactory Agreements with the successful Artists, the final decision on the Agreement award is subject to the approval of the RTAA Board of Trustees.

Additionally, the RTAA reserves the right to negotiate all elements of any Agreement, terms and conditions, and/or Scope of Services as part of the negotiation process, prior to any formal authorization of the Agreement by the RTAA. If awarded an Agreement to provide these services, the Agreement will be effective on the date approved by the RTAA Board of Trustees, signed by all required parties, and filed with the Contracts & Procurement Department.

20. REJECTION OF SUBMITTALS & INCURRED COSTS

Submittals which appear unrealistic in terms of technical or personnel commitments, lack technical competence, or are indicative of failure to comprehend the complexity and demands of the Scope of Services, may be rejected. Additionally, a Submittal may be rejected if it is determined by the RTAA to be non-responsive, provided that the RTAA reserves the right to waive any irregularities or technicalities that it determines, in its sole discretion, to be minor in nature and in the best interest of the RTAA to waive. Further, any response may be rejected if it is determined by the RTAA that the Respondent failed to provide information requested relating to such determination. The RTAA reserves the right to reject any or all Submittals on any basis without disclosing the reason.

This RFQ does not obligate the RTAA to pay any costs incurred by the Respondent in the preparation and submission of their Submittal, or any subsequent interviews for short-listed Respondents. Furthermore, this RFQ does not obligate the RTAA to accept or contract for any expressed or implied services. No party may incur any chargeable costs prior to the execution of a negotiated Agreement.

21. APPEAL BY UNSUCCESSFUL RESPONDENTS

Prior to award by the RTAA, any unsuccessful Respondent may appeal a recommended award. Only those Respondents that submit a responsive Submittal may submit an appeal. The RTAA's determination that a Submittal is non-responsive is not subject to appeal or reconsideration.

The appellant must:

a. Submit a written appeal to the RTAA's Director of Contracts & Procurement not later than ten (10) business days after the RTAA sends notice of non-selection to unsuccessful Respondents.
b. The written Notice of Appeal must include a statement setting forth the specific reason(s) the person filing the notice believes the applicable provisions of law were violated.
c. Post, with the written Appeal, a Bond with a good and solvent surety authorized to do business in the State of Nevada or submit another security, in a form approved by the RTAA, who shall hold the Bond or other security until a determination is made on the Appeal.
d. Post the Bond or other security with the Notice of Appeal in an amount equal to $30,000.

A Notice of Appeal filed in accordance with the provisions herein operates as a stay of action in relation to the award of any Agreement until a determination is made on the Appeal by the RTAA. A person who submits an unsuccessful Submittal may not seek any type of judicial intervention until the RTAA has made a determination on the Appeal and awarded the Agreement.

The RTAA is not liable for any costs, expenses, attorney's fees, loss of income, or other damages sustained by a person who submits a Submittal, whether the person files a Notice of Appeal pursuant to this section or not. If an Appeal is granted, the full amount of the posted Bond will be returned to the appellant. If the Appeal is denied or not upheld, the RTAA may make a claim against the Bond or other security in an amount equal to the expenses incurred by the RTAA because of the unsuccessful Appeal. Any money remaining after the claim has been satisfied will be returned to the appellant.

22. SUBSTITUTION OF ASSIGNED TEAM MEMBERS

The selected Finalist shall be required to obtain written approval from the RTAA for the substitution of an assigned team member as identified in the Submittal. The selected Finalist shall not request substitution of an assigned team member as identified in the Submittal unless the assigned team member whose résumé was submitted as part of the Submittal is no longer employed by the Finalist or is unavailable for medical reasons.

23. BOYCOTT OF ISRAEL

The RTAA is prohibited from entering a contract with an entity unless the contract includes a written certification that the entity is not currently engaged in and agrees for the duration of the contract not to engage in, a boycott of Israel. The contract and any subcontracts that result from this solicitation hereby acknowledge this confirmation through execution of any resulting contract.

"Boycott of Israel" means refusing to deal or conduct business with, abstaining from dealing or conducting business with, terminating business or business activities with, or performing any other action that is intended to limit commercial relations with a) Israel, or b) a person or entity doing business in Israel or in the territories controlled by Israel, if such an action is taken in a manner that discriminates based on nationality, national origin, or religion.

24. REQUIRED AGREEMENT PROVISIONS

There are specific Agreement provisions that are required by the Federal Aviation Administration (FAA) pursuant to "Contract Provision Guidelines for Obligated Sponsors and Airport Improvement Program Projects" as issued by the FAA on March 17, 2026. The selected Artist (including all subconsultants and/or subcontractors) shall be required to incorporate any mandatory text of the provisions, without change, except where specific adaptive input is necessary (e.g., the Artist's name), in each primary and lower-tier Agreement (e.g., subcontract), purchase order, rental agreement, and any other agreement for supplies or services, as well as incorporate discretionary text on certain applicable provisions. The applicable provisions will be provided to the Finalist during negotiations and are dependent upon the Proposal and the resulting negotiations. The selected Artist will be responsible for compliance with these provisions by any subcontractor, subconsultant, lower-tier subconsultant, or service provider.

25. COMPLIANCE WITH LAWS & REGULATIONS

The Respondent ultimately awarded an Agreement shall comply with Federal, State, and local laws, statutes, and ordinances relative to the execution of the work.

26. CONFLICTS OF INTEREST

Respondent shall note all relationships that might be a conflict of interest. For further reference, see also NRS §281A.400, NRS §332.800, and NRS §338.1423.

27. NON-COLLUSION

Through submittal and signature of a Submittal, the Respondent swears that the document is genuine and not a sham or collusive and not made in the interest of any person not named, and that the Respondent has not induced or solicited others to submit a sham offer, or to refrain from proposing.

28. INSURANCE REQUIREMENTS

The Finalist awarded an Agreement shall maintain insurance that is adequate to protect the Artist's business against all applicable risks. The cost of any required insurance coverage shall be borne by the Artist.

29. PUBLIC WORKS AND PREVAILING WAGE

Artists submitting Proposals are advised that Public Art installations funded by the RTAA may be legally classified as Public Works under Nevada Revised Statutes (NRS) Chapter 338. If the total contract value awarded to the Artist exceeds $100,000, and if the Artist hires specialty Contractors (such as finish flooring installers, structural welders, or concrete poured-base installers) whose portion of the work is part of a project exceeding this threshold, strict statutory labor requirements will apply to those construction and installation portions of the project.

The Finalist awarded an Agreement may be subject to prevailing wage compliance, certified payroll tracking, apprenticeship, and performance bonding to be included in their comprehensive fee Proposals.

30. PROPRIETARY INFORMATION - PUBLIC DISCLOSURE

All documents submitted as part of the Submittal will be deemed confidential during the selection process. Submittals will not be available for review by anyone other than the Selection Committee, or its designated agents, prior to award of the Agreement. Further, negotiations with the Artist recommended for award shall be confidential and not subject to disclosure to competing Semi-Finalists or Respondents unless and until award of the Agreement has been recommended, or unless required to do so by law (refer to NRS §332.061).

However, as a potential vendor with a public entity, Respondents are advised that full disclosure is required by law. Under Nevada State law, the RTAA cannot prevent the disclosure of public documents. By execution of the signature pages, as further referenced in **Attachment A – Artist Certifications List**, the Respondent warrants and represents that all public information in response to this RFQ may be fully disclosed by the RTAA without liability, without prior notice to the Respondent, and without prior consent from the Respondent or any of the Respondent's subconsultants, once the Respondent has been recommended for the award of an Agreement.

Respondents acknowledge that all documents (including, but not limited to written, printed, graphic, electronic, photographic, or voicemail materials and/or transcriptions, recordings, or reproductions thereof) submitted in response to this RFQ and not marked as "Confidential" will become public record upon award of Agreement, and will be subject to mandatory disclosure upon request by any person, unless the documents are exempt from public disclosure by a specific provision of law. Respondents' failure to clearly mark trade secrets and/or proprietary information as "Confidential" shall constitute a complete waiver of all claims for damages caused by the release of the information by the RTAA.

Respondents may designate certain information deemed to be confidential in its Submittal. Nevada law, as set forth in NRS §332.025, defines "proprietary information" as:

a. Any trade secret or confidential business information that is contained in a proposal submitted to a governing body or its authorized representative on a particular contract; or
b. Any other trade secret or confidential business information submitted to a governing body or its authorized representative by a consultant and designated as proprietary by the governing body or its authorized representative.

As used in this subsection, "confidential business information" means any information relating to the amount or source of any income, profits, losses, or expenditures of a person, including data relating to the customers of a Respondent which is submitted in support of a Submittal.

Further, parts of the Submittal may be labeled a "trade secret," as set forth in NRS §600A.030(5), which defines "trade secret" as:

a. Information, including, without limitation, a formula, pattern, compilation, program, device, method, technique, product, system, process, design, prototype, procedure, computer programming instruction, or code that:
    i. Derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by the public or any other persons who can obtain commercial or economic value from its disclosure or use; and
    ii. Is the subject of efforts that are reasonable under the circumstances to maintain its secrecy.
b. Does not include any information that a manufacturer is required to report pursuant to NRS 439B.635 or 439B.640, information that a pharmaceutical sales representative is required to report pursuant to NRS 439B.660, information that a pharmacy benefit manager is required to report pursuant to NRS 439B.645, or information that a wholesaler is required to report pursuant to NRS 439B.642, to the extent that such information is required to be disclosed by those sections.

Respondent must clearly identify in its Submittal any information that it believes constitutes proprietary information or trade secret within the above definitions. Each page or section of a Submittal claimed to be exempt from disclosure must be identified and must be clearly identified by the word "Confidential" printed on the lower righthand corner of the page. **Marking the entire Submittal exempt from disclosure or as "Confidential" will not be honored. Not conforming to these requirements may cause the Respondent's Submittal to be deemed non-compliant and rejected by the RTAA as non-responsive.**

Respondent must be reasonable and in compliance with Nevada State law in designating information as Confidential. It is the Respondent's responsibility to act in protection of the labeled information and agrees to defend and indemnify the RTAA for honoring such designation.

31. INTEGRATION

This document and all associated attachments incorporated herein constitute the entire RFQ.

Attachment A – Artist Certifications
Attachment B – Site Maps & Drawings

ADDITIONAL PAGES FOLLOW IN THE FORM OF ATTACHMENTS AND EXHIBITS.

ATTACHMENT A
ARTIST CERTIFICATIONS LIST

Artist will be responsible for electronically completing and digitally signing the following forms.

1. ☐ Artist's Certification [A]
2. ☐ Artist's Certification [B]
3. ☐ Confidentiality & Certification of Indemnification
4. ☐ Acknowledgement of Receipt of Addenda

ATTACHMENT B
SITE MAPS & DRAWINGS



NEW GEN A&B

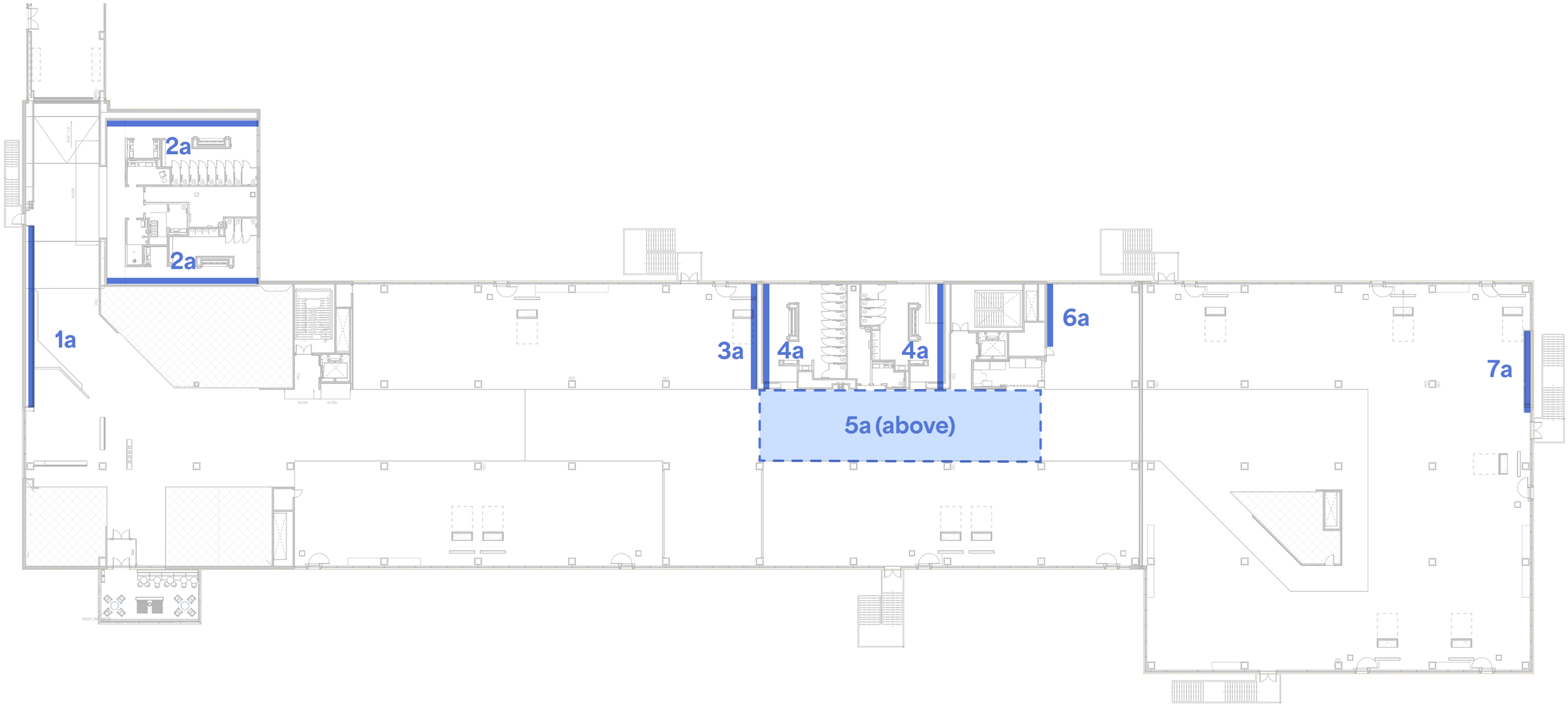
Reno-Tahoe International Airport

ART LOCATIONS

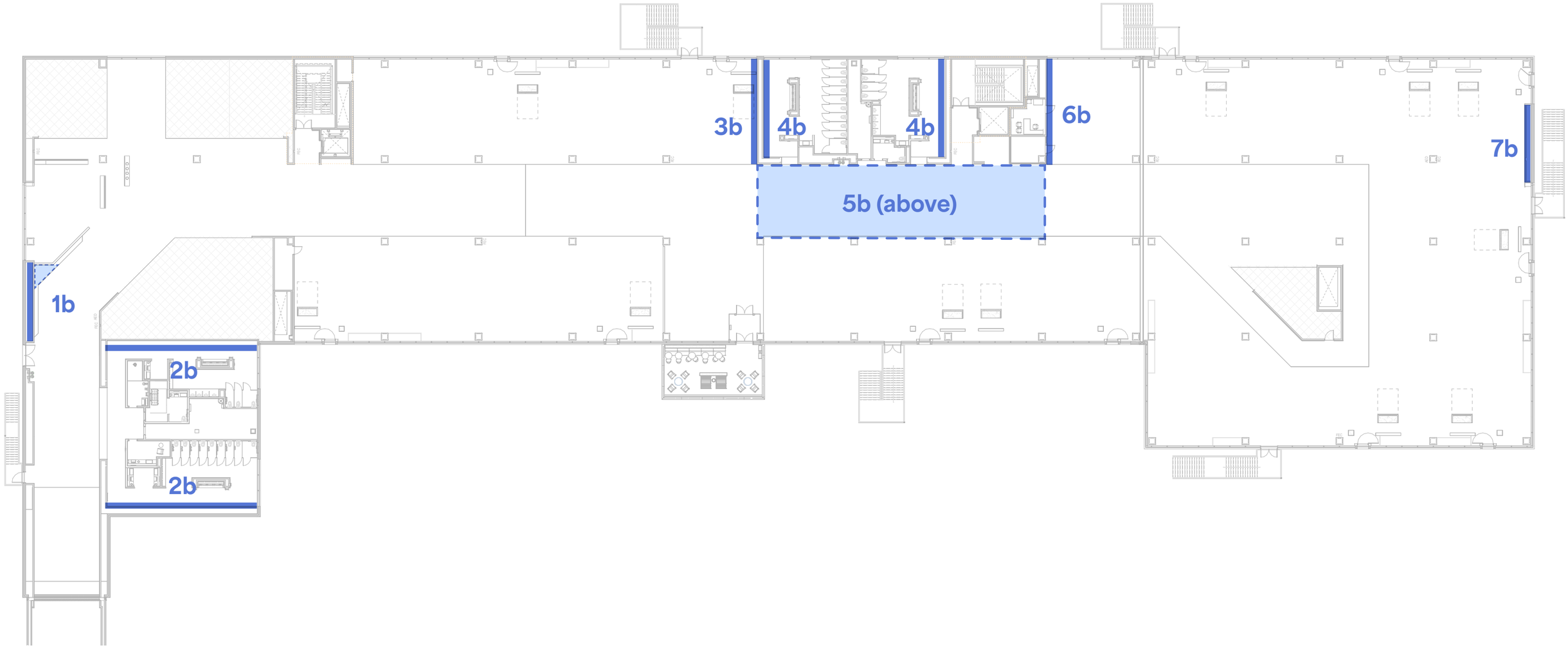
April 8th, 2026

McCARTHY | Gensler

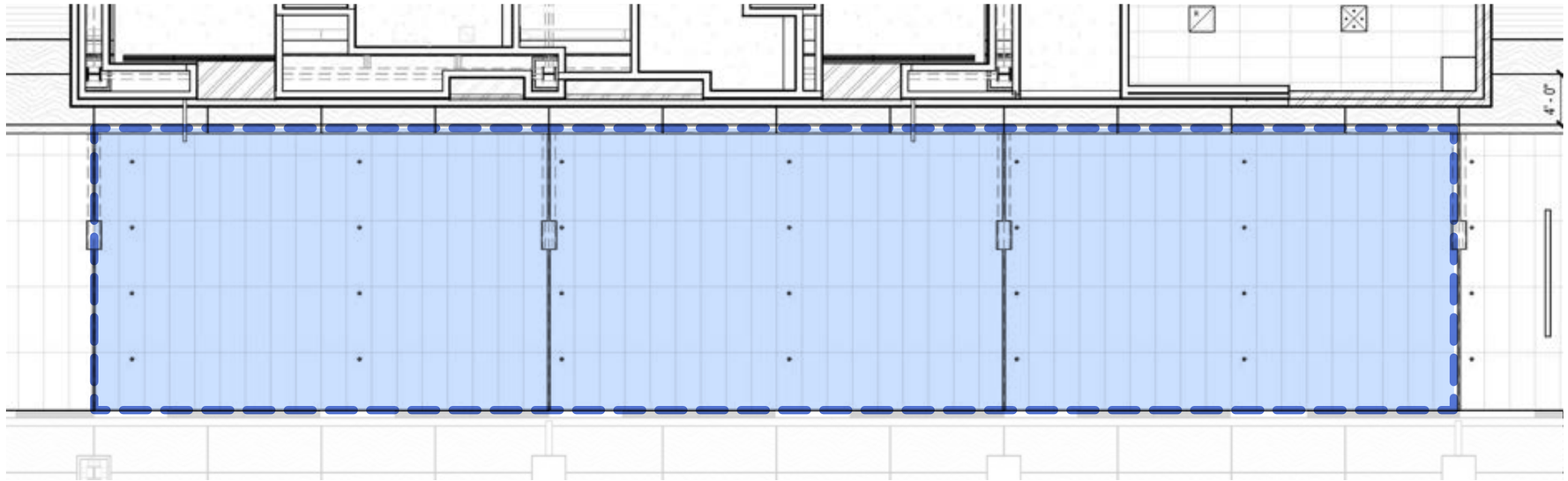
Concourse A: Art Location Plan



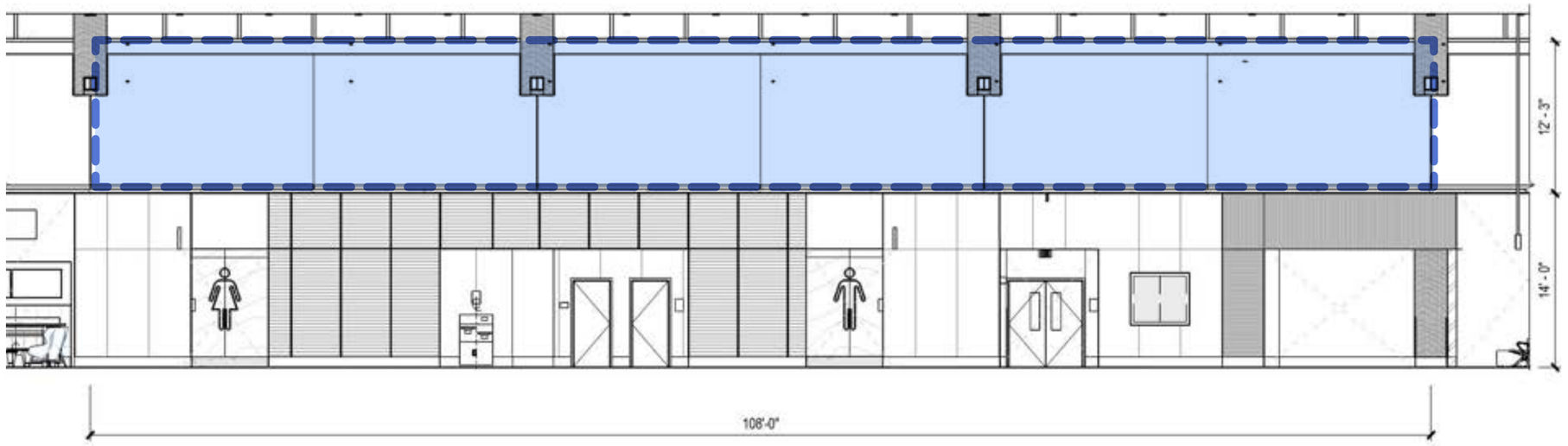
Concourse B: Art Location Plan

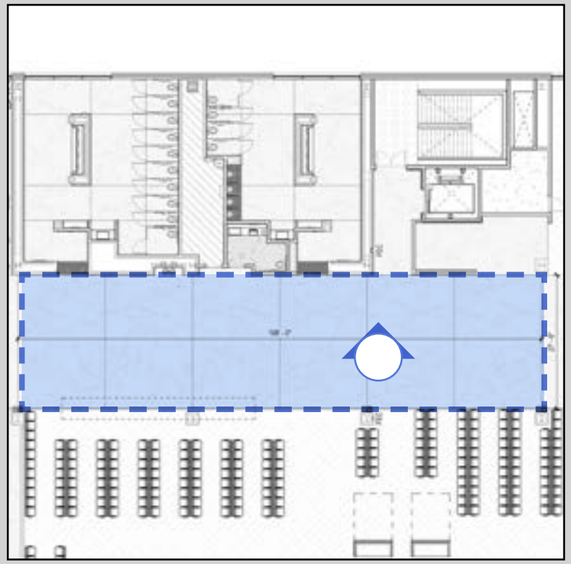


RCP



Elevation

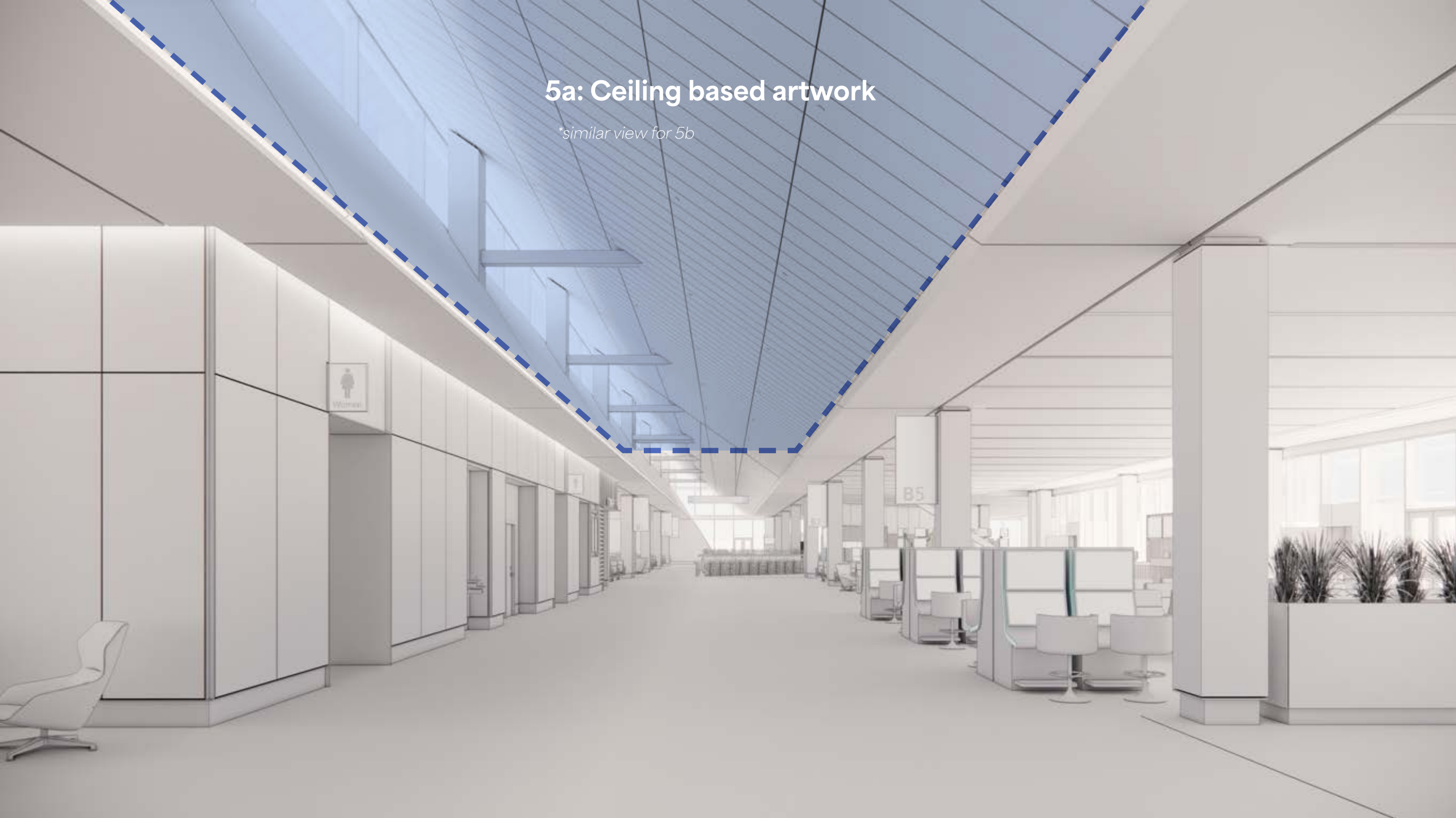




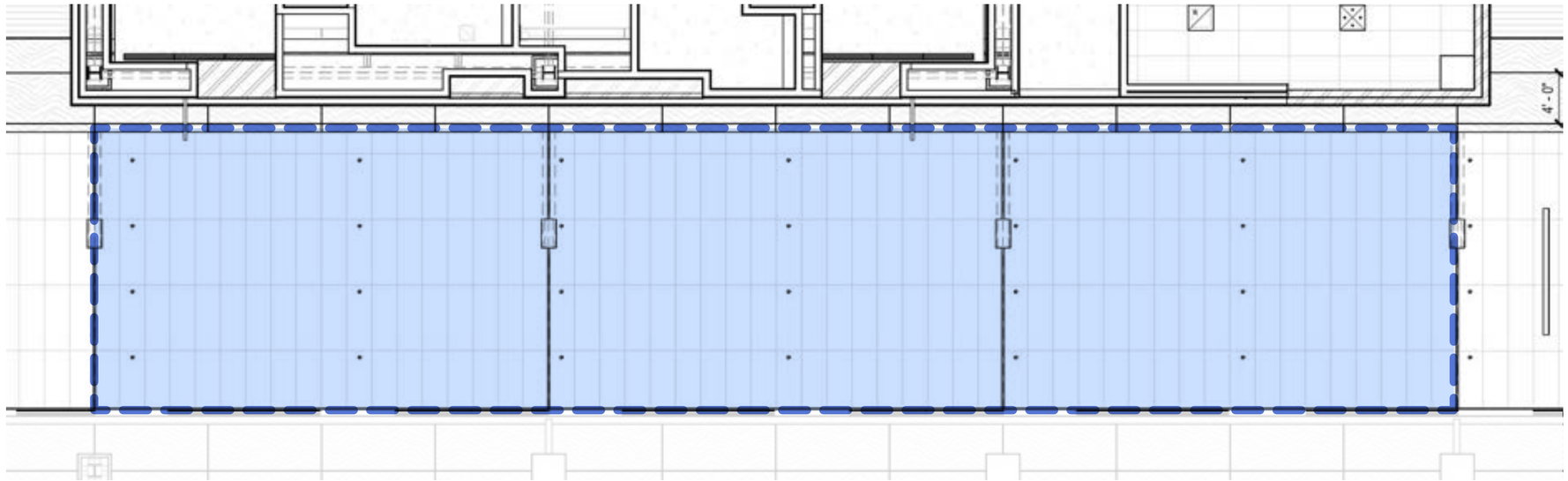
Plan

5a Ceiling based artwork

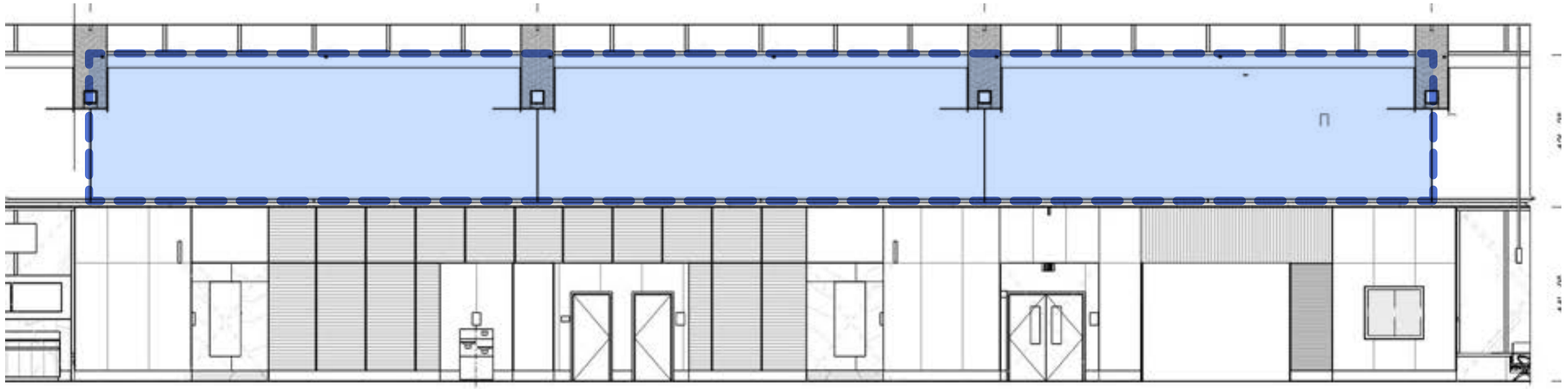
3D sculpture hung from structure above. No additional power/data, but accent lighting and structural deadload in this area is anticipated following review of proposals - coordination with design team will be required, once RTAA has given approval.

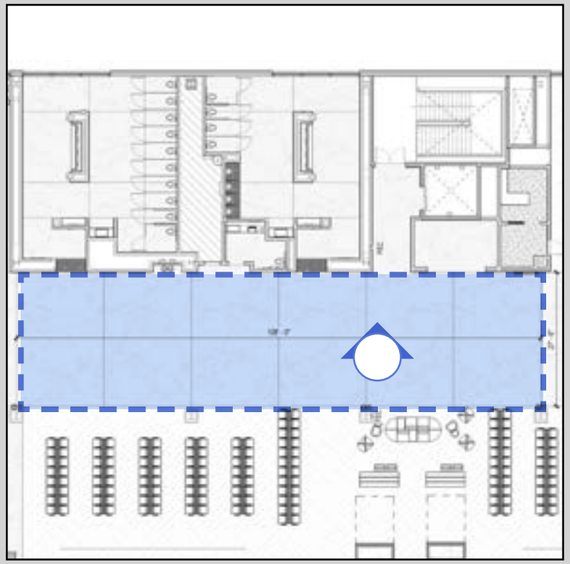

5a: Ceiling based artwork
*similar view for 5b

RCP



Elevation





Plan

5b Ceiling based artwork

3D sculpture hung from structure above. No additional power/data, but accent lighting and structural deadload in this area is anticipated following review of proposals - coordination with design team will be required, once RTAA has given approval.